



Y Cyngor Cyfiauwr Gweinyddol a  
Thribiwnlysoedd **Pwyllgor Cymru**  
Administrative Justice & Tribunals Council  
**Welsh Committee**  
Hyrwyddo Cyfiauwr Gweinyddol  
Advancing Administrative Justice

81 Chancery Lane  
London WC2A 1BQ  
T 020 7855 5200  
F 020 7855 5201  
W [www.ajtc.gov.uk](http://www.ajtc.gov.uk)  
E [enquiries@ajtc.gsi.gov.uk](mailto:enquiries@ajtc.gsi.gov.uk)

Secretary to the Tribunal  
Special Educational Needs Tribunal for Wales  
Unit 32  
Ddole Road Enterprise Park  
Llandrindod Wells  
Powys LD1 6PF  
By email: [Sian.Mills@wales.gsi.gov.uk](mailto:Sian.Mills@wales.gsi.gov.uk)

13 February 2009

### **SENTW Draft Welsh Language Scheme**

The Welsh Committee of the Administrative Justice & Tribunals Council warmly welcome the adoption by SENTW of a Welsh Language Scheme. The Committee is glad to have opportunity to comment on the draft scheme and have asked me to pass on the following comments:

1. **paras 3.2.1; 3.3.1; 5.2.4; 6.2.1 and 6.3.4:** It may be better for the policy to be expressed in general terms, rather than based on a snapshot of the current staff or Tribunal membership, both of which can change quickly. For example, para 3.2.1 might be amended by deleting the specific information on current membership and substituting something along the following lines: "The secretariat has access to professional translators who will be used if the Secretariat does not have adequate competency or facilities in-house."
2. **para 6.3.4:** It would be prudent for the scheme to also provide for situations where a person wishes to address a hearing in Welsh without prior notice.
3. **para 8.2, bullet point 1** - The reference to new forms and guidance could include re-prints and new editions of existing forms and guidance.
4. The Scheme might benefit from a specific reference to Welsh Language training, as included in the Welsh Language Scheme for the Tribunals Service.

Committee members have also suggested some minor textual amendments, which I have included as tracked changes to the draft scheme (attached) for you to consider.