

Acknowledgment of Service (Part 8 costs-only claim)

Tick and complete sections A - C as appropriate.

In all cases you must complete sections D and E.

| | |
|------------------------------------|--|
| In the | |
| Claim No. | |
| Claimant (including ref) | |
| Defendant | |

Section A

I do not intend to contest this claim

Section B

I intend to contest the amount of costs claimed but not the making of an order for costs

Section C

I intend to

contest the making of an order for costs

or

seek a different remedy

or

dispute the court's jurisdiction
(Please note, any application must be filed within 14 days of the date on which you file this acknowledgment of service)

Section D

Full name of defendant filing this acknowledgment

Section E

Signed

(To be signed by you or by your solicitor or litigation friend)

*(I believe)(The defendant believes) that the facts stated in this form are true. *I am duly authorised by the defendant to sign this statement

**delete as appropriate*

Position or office held

(if signing on behalf of firm or company)

Date

Give an address to which notices about this case can be sent to you

Postcode

| | |
|---------------|--|
| Tel. no. | |
| if applicable | |
| Ref. no. | |
| fax no. | |
| DX no. | |
| e-mail | |

The court office at

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number.