

Notice of change of solicitor

Name of court	
Case no.	
Name of applicant or serial no.	
Respondent	

Note: You should tick either box A or B as appropriate. Complete details as necessary.

I (We) give notice that

A my solicitor (insert name and address)

has ceased to act for me and I shall now be acting in person.

B we (insert name of solicitor)

have been instructed to act on behalf of the (applicant)(respondent) in this application
(in place of (insert name and address of previous solicitors))

Solicitor's address to which documents should be sent (including any reference)

Name of solicitor			
Name of firm			
Address (including postcode)			

Telephone no.		Fax no.	
DX no.			
E-mail address			

Signed
(Applicant)(Respondent)'s solicitor)'s litigation friend)

Position or office held
If signing on behalf of firm

Dated