

PLO6(04.08) Standard Directions Form (at First Appointment) Menu Children Act 1989 (Public Law Outline)
Listing of CMC

[] The application[s] are listed for a Case Management Conference [CMC] before

☐ DJ / PRFD ☐ CJ / RCJ ☐ HCJ / RCJ ☐ FPC / Inner London

☐ [the allocated judge]

on _____ at _____ (time estimate _____)

Pre-Proceedings Checklist Documents

[] The LA shall file the documents set out in the table below by 2 pm on the date recorded alongside each

[delete filed or N/A documents as applicable]

	Category	Document	Date for filing
1		Schedule of Proposed Findings	
2		Initial Social Work Statement	
3		Care Plan	
4		Allocation Record and Timetable for the Child	
5	Previous proceedings	Orders	
		Judgment/reasons	
6	Any relevant assessment materials	Initial/core assessment	
		Section 7 & 37 reports	
		Relatives and friends materials (e.g. a genogram)	
7	Other relevant reports and records	Single, joint or inter-agency materials	
		Records of discussions with the family	
		Key LA minutes and records for the child, (inc. Strategy Discussion Record)	
8		Pre-existing care plans (e.g. child in need plan, looked after child plan & child protection plan)	
9		Social Work Chronology	
10		Letters Before Proceedings	
11		Other relevant pre-proceedings documents (specify) { _____ }	

Evidence / Documents for CMC

[] The LA shall file and serve by 2.00pm on [{date}] _____]

- (i) a Local Authority Case Summary in the form set out at Annex B of the Practice Direction
- (ii) the interim care plan(s) setting out details as to proposed placement and contact
- (iii) any further evidence upon which they intend to rely including any evidence relating to vulnerability, ethnicity, culture, language, religion or gender
- (iv) [{other}]