



HM Prison &
Probation Service

Action Plan: HMP Belmarsh

Action Plan Submitted 13 September 2018

A Response to the HMIP Inspection 29 January to 9 February 2018

Report Published 12 June 2018

INTRODUCTION

HM Inspectorate of Prisons (HMIP) is an independent inspectorate which provide scrutiny of the conditions for and treatment of prisoners. They report their findings for prisons and Young Offender Institutions across England and Wales to Ministry of Justice (MOJ) and Her Majesty's Prison and Probation Service (HMPPS). In response to the report HMPPS / MOJ are required to draft a robust and timely action plan to address the recommendations. The action plan confirms whether recommendations are agreed, partly agreed or not agreed (see categorisations below). Where a recommendation is agreed or partly agreed, the action plans provides specific steps and actions to address these. Actions are clear, measurable, achievable and relevant with the owner and timescale of each step clearly identified. Action plans are sent to HMIP and published on the HMPPS web based Prison Finder. Progress against the implementation and delivery of the action plans will also be monitored and reported on.

Term	Definition	Additional comment
Agreed	All of the recommendation is agreed with, can be achieved and is affordable.	The response should clearly explain how the recommendation will be achieved along with timescales. Actions should be as SMART (Specific, Measureable, Achievable, Realistic and Time-bound) as possible. Actions should be specific enough to be tracked for progress.
Partly Agreed	Only part of the recommendation is agreed with, is achievable, affordable and will be implemented. This might be because we cannot implement the whole recommendation because of commissioning, policy, operational or affordability reasons.	The response must state clearly which part of the recommendation will be implemented along with SMART actions and tracked for progress. There must be an explanation of why we cannot fully agree the recommendation - this must state clearly whether this is due to commissioning, policy, operational or affordability reasons.
Not Agreed	The recommendation is not agreed and will not be implemented. This might be because of commissioning, policy, operational or affordability reasons.	The response must clearly state the reasons why we have chosen this option. There must be an explanation of why we cannot agree the recommendation - this must state clearly whether this is due to commissioning, policy, operational or affordability reasons.



ACTION PLAN: HMCIP REPORT

ESTABLISHMENT: HMP BELMARSH

1. Rec No	2. Recommendation	3. Agreed/Partly Agreed/Not Agreed	4. Response Action Taken/Planned	5. Responsible owner	6. Target Date
	Main recommendations to the Governor				
5.1	The approach to violence reduction should identify and address the underlying reasons for poor behaviour. Both perpetrators and victims of violence should receive support to ensure violent incidents are prevented in the future. (S36)	Agreed	<p>HMP Belmarsh will review the Violence Reduction strategy to incorporate the Challenge, Support and Intervention Plan (CSIP) which places more focus on addressing the underlying causes of violent behaviour and provides further support to victims. The strategy will include a local action plan and a section for monitoring the effectiveness of each action. Trends will be considered and used to inform future decision making. The strategy will be published to staff and prisoners.</p> <p>The monitoring and management of violence through the local action plan will be discussed at a range of forums including the Safer Custody meeting, segregation review meetings, complex case meetings and management bi-laterals.</p>	Governor	September 2018
5.2	Managers should ensure all staff know what is expected of them. Staff should receive suitable training and be held to account through supervision and observation. (S37)	Agreed	<p>HMP Belmarsh will ensure all staff will undertake Five Minute Intervention and Rehabilitative Culture training. The monthly Training Committee will introduce a schedule to ensure all staff receive this training. Line managers will ensure that staff adhere to this using the Staff Performance and Development Record (SPDR) process to evidence understanding and challenge those individuals who are not meeting the required expectations.</p> <p>HMP Belmarsh will review and publish its Decency Policy with a clear emphasis of the professional expectation of staff behaviour and actions.</p>	Governor Governor	November 2018 November 2018
5.3	The governor should ensure equalities and diversity work is sufficiently prioritised so prisoners' needs can be identified	Agreed	HMP Belmarsh will review the Equality & Diversity Policy and this will be published. To ensure a greater emphasis on equalities, the SMT will deliver specific strands through an Equality Action Plan and these will be addressed on a monthly basis at the Senior Management meeting and quarterly at the Equality and Diversity Action Team meeting.	Governor	November 2018



	and, where possible, met. (S39)		HMP Belmarsh will introduce Equality Orderlies who will assist in the development of the prison's strategy and they will receive appropriate training and support.	Governor	December 2018
5.4	The regime should ensure men have sufficient time out of cell each day, and adequate access to outside exercise. (S40)	Agreed	<p>From the end of September 2018 HMP Belmarsh aims to have a full complement of staff that will enable the prison to meet the national requirement of two hours out of cell. In relation to time out in open air, the prison will work within the national guidelines of 30 minutes exercise.</p> <p>Rule 44: for the purpose of these rules, solitary confinement shall refer to the confinement of prisoners for 22 hours or more a day without meaningful human contact. Prolonged solitary confinement shall refer to solitary confinement for a time period in excess of 15 consecutive days. Prison Service Instruction (PSI) 75/2011 states that prisoners are afforded time out of their cells as defined in the Service Level Agreement/Contract. Time out of cell will be discussed and recorded daily through the morning meeting chaired by the Governing Governor. Any actions arising from this will be taken forward.</p>	Governor	September 2018
	Main recommendation to the Governor and HMPPS				
5.5	The number, quality and range of purposeful activity places should be sufficient to meet the needs of the men held and should prepare them for employment on release (S41)	Not Agreed	This recommendation is not agreed as due to funding constraints, HMPPS and HMP Belmarsh cannot commit to the creation of additional activity places that are sufficient to match the number of prisoners nor meet all their needs.	Governor and Director of Prisons (HMPPS)	
	Main recommendation to HMPPS				
5.6	The prison roll should be reduced so that double cells are no longer used to hold three men (S38).	Not Agreed	This recommendation is not agreed as the financial and capacity constraints on HMPPS mean that there is no prospect of meeting this recommendation in the medium term. The wider problem of crowding in prisons is a longstanding national issue that can only be addressed through sustained additional investment in the estate over the long term. Crowding is the result of population levels that exceed the system's total certified normal accommodation (CNA). Holding three men in a double cell is facilitated to accommodate national	Director of Estate Transformation (HMPPS HQ)	



			<p>population pressures and although this does not breach HMPPS standards for crowded accommodation, it is not a desirable practice.</p> <p>HMPPS' strategy for reducing prison crowding entails the incremental replacement, as resources allow, of older, crowded prisons with new accommodation that is safe, decent, and uncrowded. As plans to transform the prison estate gather pace and more new prisons are delivered while existing crowded unsuitable capacity is closed, a steady reduction in crowding is achievable.</p>		
	Recommendations				
	Early days in custody				
5.7	First night interviews should be carried out in a confidential setting. (1.12)	Agreed	A system is now in place to ensure interviews are held on a one-to-one basis using the interview room and classroom. No other prisoner(s) will be in the area when prisoners are being interviewed ensuring confidentiality.	Governor	Completed
	Managing behaviour				
5.8	The IEP scheme should be applied consistently and fairly across the prison. (1.20)	Agreed	<p>HMP Belmarsh will review the current IEP policy and reflect the key recommendations from the Lammy Review. A template will be created for each IEP level that outlines the requirements for progression and regression through the IEP levels.</p> <p>The Head of Residence will chair a monthly IEP caseload across residential areas to ensure fairness and consistency. There will be prisoner representation on the regular panel who will review 3 x regression to basic and 3 x progression to enhanced level of IEP from each house block. Names of individuals will be anonymised prior to the panel sitting.</p> <p>IEP levels are a standing agenda item on the bi-monthly Equalities meeting where trends will be monitored and concerns will be raised. In addition the Equality and Prisoner Council meeting will review bi-monthly to ensure procedural justice has been adhered to in line with the IEP policy.</p>	Governor Governor	October 2018 November 2018
5.9	Adjudication data should be collated and analysed more rigorously to ensure charges are fair and punishments appropriate.	Agreed	The Adjudications Standardisation Meeting will revise its terms of reference and this will be led by the Segregation Custodial Manager. The revision will provide specific focus upon data analysis to ensure trends, deficiencies and concerns are addressed. A plan to address identified deficiencies in the process will be included on the agenda of the Adjudication Standardisation Meeting which will take place quarterly.	Governor	September 2018



	(1.23, repeated recommendation 1.61)		HMP Belmarsh will ensure Quality Assurance will form part of a quarterly meeting and will look at trends, tariffs and outcomes.		
5.10	Wing staff should routinely use body-worn cameras and spontaneous use of force should be recorded wherever possible. (1.28)	Agreed	All residential staff have access to body-worn cameras and are encouraged to wear them. Managers will regularly review take up of Body Worn Video Cameras (BWC) through spot checks and briefings. All staff will be reminded to record spontaneous use of force wherever possible during Control and Restraint (C&R) basic refresher training which is held weekly.	Governor	September 2018
			Part of the establishment's Listen to Improve exercise will gather staff's views on the use of BWC to understand staff anxieties and concerns and develop a strategy to address this issue. The use of BWC will be monitored through the bi-monthly Use of Force meeting. A local supervisor package will be delivered for Senior Officer grades and above that will raise awareness of BWC.	Governor	September 2018
5.11	Governance of use of force should improve and include an assessment of whether de-escalation was sufficient. (1.29)	Agreed	The Use of Force Committee meet monthly and review a sample of incidents to assess whether de-escalation was sufficient. All planned interventions are routinely overseen by the Duty Governor in person. The Terms of Reference for the Use of Force committee have been reviewed to ensure attendance at meetings are multi-disciplinary. These meetings will be chaired by the Head of Safer Prisons and lessons learned will be published.	Governor	Completed
			All operational staff will be required to attend the Five Minute Intervention (FMI) training to further enhance their de-escalation skills. Compliance of this will be through the Training Committee on a monthly basis. As per recommendation 5.10 above, all operational staff will receive their C & R training whereby instructors will also deliver de-escalation element as part of the C & R training.	Governor	September 2018
5.12	The regime in segregation should be improved so that all men can have at least one hour's exercise, a shower and a phone call every day. (1.35)	Partly Agreed	This recommendation can only be partly agreed as all residents within the segregation unit are subject to risk assessment to determine if more than one prisoner can share the exercise yard (see also Prison Service Order (PSO) 1700). Consequently, it is not possible to accommodate one hour's exercise every day for all prisoners, however showers and telephone calls will be facilitated daily for all prisoners.	Governor	September 2018
	Security				
5.13	All prisoners' complaints about staff misconduct	Agreed	HMP Belmarsh will put a system in place to log all complaints regarding staff misconduct. This system will be implemented by the Business Hub and all	Governor	Completed



	should be logged and appropriately investigated by a suitably independent manager. (1.41)		complaints of this nature will be copied to the Deputy Governor for consideration as to whether there is a need for the complaint to be investigated. Complainant(s) will be informed of the outcome of the investigation via the Deputy Governor.		
5.14	The role of the HSU should be clarified and decisions to locate men there should be clear and transparent and open to independent scrutiny. Prisoners should be able to appeal a decision. (1.45)	Agreed	The Prison Group Director has commissioned a review into the operation of the High Security Unit (HSU). The review will clarify a clear purpose and role of the HSU along with development of a new operating framework to give increased case management, transparency and appeal processes.	Director of Long Term & High Security Prison Group (HMPPS)	December 2018
	Safeguarding				
5.15	Formal investigations should be commissioned following serious near fatal incidents of self-harm to ensure lessons are learned. (1.52, repeated recommendation 1.38)	Agreed	All near-fatal incidents of self-harm are sent to the Head of Safer Prisons who will commission an investigation to the Safer Custody team within 72 hours of the incident. Any lessons learned will be shared with the relevant departments and the Senior Management Team (SMT). Where appropriate establishment-wide information will be cascaded through notices to staff.	Governor	Completed
5.16	Care plans in ACCT documents should be reviewed and updated and action should be implemented. (1.53)	Agreed	All staff will be reminded of the requirement to update care plans within the Assessment Care and Custody Team (ACCT) documents at the point of review. The Duty Governor will quality assure care plans weekly to ensure that plans have been reviewed, updated, and appropriate action taken. Where deficiencies are identified, individuals will be written to via their line manager to ensure follow up action(s) are adhered to. This recommendation will also be a focus of Case Manager training in 2018/19.	Governor	Completed
5.17	There should be a working Samaritans phone on each wing and Listeners should be available to men who ask for them. (1.54)	Agreed	As of May 2018, all house blocks and discrete units have a working Samaritans phone. These are checked on regular basis by the Safer Custody team and a log kept in each area to ensure issues are flagged and addressed quickly. Where appropriate, Listeners are available to individuals upon request.	Governor	Completed
	Daily life				



5.18	All prisoners should be able to shower every day. (2.9, repeated recommendation 2.10)	Agreed	The published regime at HMP Belmarsh facilitates prisoners to have access to showers every day, including prisoners returning from Court via a programme of evening showers. The weekly residence meeting monitors compliance chaired by the Head of Residence.	Governor	Completed
	Equality, diversity and faith				
5.19	The multi-faith room should be redecorated to ensure appropriate worship areas are provided for all faiths. (2.37)	Agreed	The redecoration of the multi-faith room will be completed by November 2018 in consultation with faith advisors.	Governor	November 2018
	Health, well-being and social care				
5.20	Health care complaints should be treated confidentially and be subject to quality assurance. (2.48)	Agreed	Complaints are no longer stored on medical records, but are now stored in a secure computer drive. Complaint forms are distributed to all prisoner areas with an envelope attached to ensure complaints can be securely sealed and delivered to healthcare once completed by a prisoner. Assurance checks are completed on complaint responses on a monthly basis by the Operational Manager, Independent Monitoring Board and Oxleas (healthcare provider) internal complaints coordinator.	Governor	Completed
5.21	Admission to the inpatient unit should be for clinical reasons only. (2.57)	Partly Agreed	This recommendation is partly agreed as although the Healthcare manager will work with the prison staff to ensure that admissions to the inpatient unit are normally for clinical reasons only, in exceptional circumstances prisoners may be admitted for non-clinical reasons due to lack of space; in such circumstances, they will be moved out as soon as a space in the main prison is available. Where an admission to the inpatient unit has been for the safety of the prisoner or others, it will be managed in line with Prison Service Order 1700 to ensure that all alternative locations are regularly reviewed. This has been implemented and significantly reduced the use of Healthcare facilities. Where patients no longer require location in the inpatient unit and are refusing to be discharged, a robust approach and use of Incentives and Earned Privileges (IEP) is in place.	Governor	Completed



5.22	The transfer of patients to hospital under the Mental Health Act should occur within current Department of Health guidelines. (2.69)	Partly Agreed	<p>This recommendation is partly agreed as although every effort is made to expedite transfers and assess patients promptly, transfers are dependent on a number of factors such as the completion of appropriate assessments, administrative processes within the NHS, and the availability of accommodation in mental health hospitals and other related issues.</p> <p>Oxleas (healthcare provider) have a dedicated transfer coordinator who manages all hospital transfers, remissions to prison, and attends all Care Programme Approach (CPA) meetings. When transfer times are outside of recommended guidelines due to a bed not being available, the transfer coordinator will escalate to NHS England. This information is shared weekly in the multidisciplinary ward round with prison staff. This is recorded and monitored in the contract review meetings, Local Delivery Board, and Greenwich prison partnerships.</p>	Governor	Completed
5.23	Medicines should always be stored safely. (2.82)	Agreed	All medicines are stored in line with all Oxleas medicine management policies. Monthly audits are undertaken by pharmacy staff and the primary care manager ensuring that all medicines are accounted for and stored appropriately. The drugs cabinet on House Block B3 is now secured to the wall.	Governor	Completed
	Time out of cell				
5.24	Library provision should be timetabled to ensure prisoners have regular access, including at weekends. (3.14)	Partly Agreed	<p>This recommendation is partly agreed as weekend library provision cannot be provided due to financial constraints – funded staffing levels do not support delivery of library services at the weekends.</p> <p>Regular access during the week is agreed and a review of the library timetable will be conducted to ensure that prisoner access is facilitated and encouraged.</p>	Governor	October 2018
5.25	A broad range of recreational and vocational opportunities should be available to all prisoners who use the gym, including those with protected characteristics. (3.15)	Agreed	<p>The gym schedule will be reviewed with the aim of increasing the range of recreational activities by a minimum 10% of profiled time which will be dedicated to vocational activities.</p> <p>The review will also ensure that an Equality Analysis is undertaken to identify any barriers to attendance from prisoners with protected characteristics. Groups identified as requiring additional encouragement to attend will have specific classes tailored to appeal to them, such as sports and circuits sessions for older prisoners. The current remedial gym sessions for those with physical impairments will also be reviewed in consultation with healthcare physiotherapists and the social care team to increase the value of these sessions.</p>	Governor Governor	October 2018 October 2018



	Education, skills and work activities				
5.26	Managers should encourage the development of work discipline by ensuring that prisoners attend their activities regularly and on time. (3.24)	Agreed	HMP Belmarsh will introduce a new monthly activities meeting chaired by the Head of Residence and Head of Reducing Reoffending. The meeting will focus on activity statistics and the number of prisoners who have been challenged/supported for not attending work. From this an action plan will be completed to ensure work discipline is prioritised across the establishment. Convicted prisoners declining to attend activities will be issued with IEP warnings. Any prisoner with a history of 'work declines' will not be allowed access to Enhanced level of the IEP scheme until this is addressed.	Governor	June 2018
5.27	The education provider should promote and support prisoners' participation in open and distance learning courses to enhance their qualifications and skills. (3.25)	Agreed	Promoting and supporting prisoners' participation in open and distance learning courses is already part of the curriculum with dedicated sessions on Thursday afternoons. A new monthly forum for those engaging in open and distance learning will be set up to act as a further support network. Further promotion and support of open/distance learning will be commissioned as part of the Prison Education Framework (PEF)/Direct Purchasing System (DPS) commissioning round, if sufficient funding is awarded from the Centre.	Governor	October 2018
5.28	Managers should ensure that all prisoners whose skills in English and maths are assessed as being below level 1 are encouraged to improve their skills by attending appropriate classes. (3.26)	Agreed	The current curriculum has provision to meet the needs of prisoners below level 1 English and Maths through services such as Turning Pages (Shannon Trust), and the embedding of English and Maths skills in the prison workshops. Managers will identify further ways to encourage the relevant prisoners to engage with appropriate education provision. An improvement plan has been developed which is subject to the introduction of the new Prison Education Framework (PEF)/Direct Purchasing System (DPS) funding arrangements, due in April 2019. A qualification for peer mentors is planned, enabling them to support prisoners with English and Maths and reinforce the work conducted through the Personal Skills Development Scheme.	Governor Governor	April 2019 April 2019
5.29	Leaders and managers should monitor prisoners' progress after release to evaluate the success of resettlement activities. (3.27)	Not Agreed	This recommendation is not agreed as the prison is not resourced to deliver this work. Probation services are better placed to monitor and evaluate resettlement activities.	Governor	



5.30	Managers should increase English and maths provision in prison workplaces. (3.37)	Agreed	Additional funds will be made available to increase the number of peer mentors around the establishment who can support prisoners with English and Maths, and reinforce the work conducted through the Personal Skills Development Scheme. Peer Mentor delivery is the most cost effective way to increase English and Maths provision, and is encouraged by OFSTED (Office for Standards in Education).	Governor	April 2019
5.31	Managers should ensure that teachers plan learning activities that meet the different needs of prisoners in the class, including the most able. (3.38)	Agreed	This will form part of the education provider improvement plan, a live document which is checked as part of the quality calendar, through governance arrangements, learning walks, and assurance from HMPPS and Novus regional teams. From April 2019, progress against an agreed improvement plan will be a Payment By Results (PBR) element of the contract.	Governor	November 2018
5.32	Managers should develop the Personal Skills Development Scheme so that all prisoners in prison work can participate. (3.44)	Agreed	The Personal Skills Development scheme is already in place in all workshops. HMP Belmarsh will now ensure that the Personal Development Scheme is relevant and purposeful in other activity areas, and rolled out in other areas, such as house block orderlies, kitchen workers, etc. Progress on this project will be managed through the Quality Improvement Group (QIG) who meet monthly, with full implementation by November 2018.	Governor	November 2018
5.33	Managers should improve retention on education courses. (3.51)	Agreed	HMP Belmarsh will continue to analyse education retention data on a weekly basis through governance meetings, and strategically on a monthly basis in the Quality Improvement Group meetings to identify trends and improve retention. Currently, it appears the primary causes of prisoners failing to complete courses are transfers and releases. Both issues are affected by poor attendance rates and limited learning hours per week. Learners who are close to release or who are liable for unexpected release i.e. prisoners subject to immigration enforcement, will be placed on modulated qualifications to help retention.	Governor	October 2018
	Children and families and contact with the outside world				
5.34	Robust arrangements should be put in place to ensure visitors do not experience unnecessary	Agreed	A telephone queuing system is now in place which allows four callers at any given time allowing for better bookings management. The prison has been experiencing staff shortages in the Visits Booking process since January 2018	Governor	January 2019



	delays when attempting to book visits. Arrangements should be tested regularly by a senior manager and action to address identified shortfalls fully documented. (4.8)		<p>and a current recruitment campaign is underway to recruit two full-time administrators.</p> <p>Management of the visits booking staff has moved to the Operations Department to ensure that they are working as part of the same team as the Officer Support Grades (OSGs) currently assisting this function. This will assist staff in sharing knowledge and up-skilling. A core group of OSGs will be allocated to the Operations Department to ensure consistency. Further IT equipment has been installed to improve access to booking facilities.</p> <p>A monthly check is now being conducted by a senior manager to check any shortfalls and will be evidenced as part of the check.</p>	Governor	September 2018
				Governor	Completed
5.35	Visiting arrangements for men in the HSU should be enhanced in line with those available to mainstream prisoners. (4.9)	Agreed	<p>HMP Belmarsh HSU will review the current visiting arrangements for the unit. A risk assessment will be completed to determine if a prisoner can meet enhanced visiting arrangements. A regime review will take place and include this aspect.</p> <p>Additional enhancements will be introduced in regards to extended family sessions and complimentary family activities. This will be introduced in the new refurbished visits facility in the HSU. Visit slots have been increased by adding Wednesdays as Social Visits within the HSU.</p> <p>Staff supervision of visits was raised as a concern as it was deemed to encroach on privacy, however supervision is a necessary part of the HSU function and this will remain standard practice.</p>	Governor	April 2019
				Governor	September 2018
	Reducing risk, rehabilitation and progression				
5.36	All offender supervisors should have regular professional supervision and casework reviews to aid personal development, and quality assurance should be extended across all offender management work. (4.25, repeated recommendation 4.16)	Agreed	<p>HMP Belmarsh will implement a risk-based case allocation system for Offender Supervisors by the end of September 2018. This will enable managerial review and control. This is in addition to the monthly support sessions already being facilitated by the Psychology Team, the Generic Parole Process database is reviewed by the Hub manager on a weekly basis to ensure timescales are being adhered to and a checklist is completed by the Case Administrator submitting the dossiers to ensure that all documents have been received and correctly completed.</p> <p>Quality assurance is in place for the Generic Parole Process, Offender Assessment System (OASys), and Multi-Agency Public Protection</p>	Governor	September 2018



			Arrangements (MAPPA) cases. Completions are reviewed by the Senior Probation Officer prior to submission.		
5.37	Sentence plan targets should be specific and focus on reducing prisoners' risks. (4.26)	Agreed	HMP Belmarsh will introduce learning sessions for Offender Supervisors, delivered by the Senior Probation Officer, and the aim of the sessions will be to help Offender Supervisors with structuring sentence planning targets for prisoners.	Governor	September 2018
5.38	Prisoners should be transferred promptly to a prison able to offer the range of interventions necessary to reduce their risk of harm. (4.27)	Partly Agreed	<p>This recommendation is partly agreed as there are insufficient places in the training estate to hold all sentenced prisoners requiring a place within it, which prevents the prompt transfer of some prisoners to the training estate from prisons like HMP Belmarsh.</p> <p>It is agreed that all reasonable efforts should be made to facilitate the prompt transfer of sentenced prisoners, wherever this is possible. HMP Belmarsh maintains regular contact with Population Management Section at HQ to request specific allocations by Observation Categorisation and Allocation (OCA) administrators and the Head of Offender Management Unit, who provides statistics and breakdowns of the number, category and status of prisoners being held within the establishment.</p>	Governor	Completed and ongoing
	Interventions				
5.39	The prison should develop a policy to address domestic violence so perpetrators are identified and appropriately engaged to reduce their risk of reoffending. It should also cover any child protection concerns. (4.33)	Partly Agreed	This recommendation is partly agreed as HMP Belmarsh does not provide a dedicated programme/intervention(s) for prisoners with markers for domestic violence, but will develop a policy that identifies such prisoners, signposts them for psychology support, addresses any child protection concerns, and endeavours to transfer them to an establishment that is able to meet their needs (subject to the constraints outlined at 5.38 above).	Governor	April 2019
	Release planning				
5.40	All sentenced prisoners should have a clear resettlement plan outlining all work that has been undertaken to reduce the risk of reoffending and any	Agreed	HMP Belmarsh will introduce a Through The Gate passport, which will identify through initial sentence planning and OASys individual specific needs and work that has been undertaken in a custodial period to reduce risk of reoffending. This will be a joint working passport between HMP Belmarsh, Community Rehabilitation Companies, the education provider and any other external agencies.	Governor	April 2019



	outstanding issues. It should include work covered by all departments, not just those delivered by the CRC. (4.38)		Relevant HMPPS contract managers will manage CRC delivery of Basic Custody Screening Tool 3 (BCST 3) and handovers to the community.	Director of Community Interventions (HMPPS)	April 2019
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Recommendations	
Agreed	31
Partly Agreed	6
Not Agreed	3
Total	40

