



# PRISON SERVICE INSTRUCTION

**TITLE** FOOD SAFETY ACT 1990

**PROCESSES** 3800 Health and safety

**IMPLEMENTATION DATE** Immediate

**EXPIRY DATE** 31 March 2000

## CONTAINS MANDATORY INSTRUCTIONS

*For Action*  
Farm managers

*Monitored by*  
Regime Services / Directorate of Health care

*For information*  
Area Managers, governing governors, heads of inmate activities

*On authority of*  
Executive Committee

*Contact point*  
J. Fallows / N. Carver Agriculture/Horticulture Team, Advance House, tel: 0181 760 1838/1759. J. Greenland/ M. Evans Health & Safety policy, Cleland House 0171 217 6521/6751

*Other processes affected*  
none

## NOTES

PHO  
21 AUG 1998  
LIBRARY

Issued 11/06/1998

**FOOD SAFETY ACT 1990:****AGRICULTURAL BUSINESS ENTERPRISES****Policy and Output**

1. This Instruction introduces a Prison Service Order on the requirements of the *Food Safety Act 1990*. It arises from discussion between Regime Services and the Health and Safety Policy Unit, and from concerns that no previous instruction has been issued
2. The directions will ensure that relevant training and systematic controls are in place to prevent problems from arising and ensure that current legislation is met.

**Impact Assessment**

3. Although all food processing activities fall within the scope of the Act, the instruction is specifically directed at those establishments which have milk production and dietary food distribution enterprises.
4. Although training for all relevant staff will be necessary, establishments with such enterprises should already be aware of current legislation and be operating within these requirements. Training courses which offer *Hazard Analysis Critical Control Points (HACCP)* training are particularly relevant.
5. Failure to ensure compliance with the Act would result in serious consequences for the Prison Service should inadequate food processing and transportation methods cause contamination of the internal or external food chain.

**Mandatory Action**

6. *All milk processing plants must operate in accordance with the Dairy Products (Hygiene) Regulations 1995. All food processing involving preparation, packaging, storage, transport storage and handling must be undertaken in accordance with the Food Safety (General Food Hygiene) Regulations 1995.*
7. *All Prison Service milk processing plants and dietary distribution centres must be approved by the local authority Environmental Health department by no later than 30 October 1998.*

8. *A Hazard Analysis procedure must be undertaken by the establishment. This will identify the areas critical to each stage of the production process and how they can be effectively monitored and controlled.*
9. *To operate and ensure an effective system of work, all documentary evidence of monitoring programmes must be maintained as proof that all the necessary criteria are met -in particular, Total Traceability.*
10. *Regime Services must be advised of all local authority registrations. Overall monitoring will be undertaken by Regime Services based on information supplied by relevant establishments.*

### **Resource Implications**

11. All relevant staff will have to be released from their duties to attend any necessary training.
12. Training will be provided at nil cost to establishments. The establishment will have to pay any arising Travel and Subsistence costs.
13. There will be some minimal financial outlay if the necessary regulations document has to be purchased.

### **Advice and Information**

14. The order provides information on relevant agencies and publications.



**Michael Longfield**  
**Director of Healthcare**



**Note for Establishment Liaison Officers**

The Prison Service Order enclosed with this Instruction must be inserted in those sets of orders mandatorily required under paragraph 1.6.1 of PSO 0001. Registers must be completed as shown below:

Issue No	Date	PSI No.	Order No.	Title or description	Date entered in set	ELO signature
15	11/06/98	29/98	3800	Food Safety Act 1990		

On receipt the Elo should separate the PSO from the accompanying documents.

The PSO should be placed in the binders of each set in their order number sequence.

Record the receipt and entry in the central and set register.