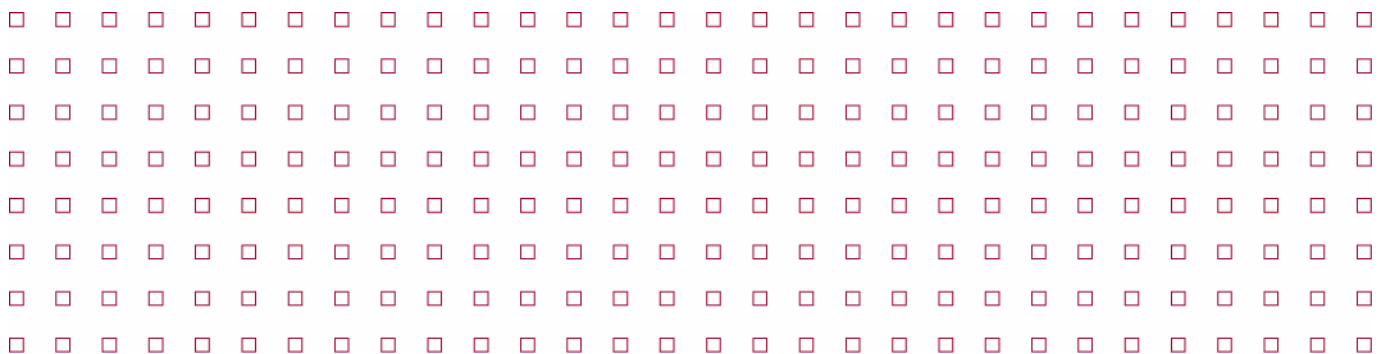




Ministry of Justice public bodies as of 31 March 2009

15 June 2009



Alternative format versions of this report are
available on request from
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Foreword

Ministry of Justice public bodies provides high level information about each of the department's non-departmental Public Bodies (NDPBs). This includes basic details such as contact information, annual budgetary allocations, staff numbers and remuneration of chief executive officer and/or chair of the organisation.

The Ministry of Justice is one of the biggest departments in Whitehall employing approximately 95,000 people (including probation staff) and with a budget of around £10 billion. Our remit includes courts, tribunals, prisons and community justice centres across the UK. In order to deliver the department's full range of functions we therefore support a significant number of NDPBs to undertake some executive functions at arm's length and to provide independent advice in relation to the justice system.

Ministry of Justice public bodies as of 31 March 2009

Administrative Justice and Tribunal Council

NDPB type	Advisory
Address	81 Chancery Lane, London, WC2A 1BQ
Telephone	0207 855 5200
Fax	0207 855 5201
Email	enquiries@ajtc.gsi.gov.uk
Website	www.ajtc.gov.uk
Terms of reference	The Administrative Justice and Tribunals Council keeps under review the administrative justice system as a whole with a view to making it accessible, fair and efficient. It seeks to ensure that the relationships between the courts, tribunals, ombudsmen and alternative dispute resolution providers satisfactorily reflect the needs of users.
Notes	Established by the Tribunals, Courts and Enforcement Act 2007 as the successor body to the Council on Tribunals with effect from 01 November 2007. It absorbed the former body's oversight of Tribunals and Inquiries while adding the extended remit described above. Like the Council on Tribunals it has a Scottish Committee. It also has a Welsh Committee established from 01 June 2008.
Regulatory function	No
Chair	<ol style="list-style-type: none"> 1. The Rt Hon Lord Newton of Braintree OBE, DL 2. Professor Alastair MacLeary (Scottish Committee) 3. Professor Sir Adrian Webb (Welsh Committee)
Chair's remuneration	<ol style="list-style-type: none"> 1. £53,876pa 2. £26,938pa
Chief Executive	Ray Burningham
Chief Executive's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	Yes
Ombudsman	No
Annual report	2007/08
Last review	2003/04
Government funding	£1,265,000
Total gross expenditure	£1,114,900
OCPA regulated	Yes
Staff employed	11 + 2 Agency
Ministerial appointments – Chair	<ol style="list-style-type: none"> 1. 1MP 2. 1MP (Scottish Committee) 3. 1MP (Welsh Committee)
Ministerial appointments – Member	<ol style="list-style-type: none"> 1. 6M 8F P (1V) 2. 3M 1F P (Scottish Committee) 3. 2M 1F P (Welsh Committee)
Non-ministerial appointments – Member	<ol style="list-style-type: none"> 1. 1F EX-O 2. 1F EX-O (Scottish Committee) 3. 1M EX-O (Welsh Committee)

Advisory Committee on General Commissioners of Income Tax

NDPB type	Advisory NDPB
Address	102 Petty France, London, SW1H 9AJ
Telephone	0203 334 3272
Fax	0203 334 3300
Terms of reference	To select for the Lord Chancellor's consideration candidates with the qualities necessary for appointment as a General Commissioner of Income Tax covering England and Wales.
Notes	ACs on GCITs are effectively dormant since a moratorium was imposed on appointments of new GCITs in June 2001. No committees have been wound up in 2007/08. Not all ACs submitted an annual report as some had done no work and not met. Expenditure by Ministry of Justice on sponsorship is not separately identifiable in Ministry of Justice accounts.
Multiple bodies	73
Regulatory function	No
Chair	Multiple
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	Yes
Last review	1997
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Chair	18M 6F U, 49V
Ministerial appointments – Member	6M 1F U

Advisory Committee on Justices of the Peace in England and Wales

NDPB type	Advisory NDPB
Address	102 Petty France, London, SW1H 9AJ
Telephone	0203 334 3272
Fax	0203 334 3300
Website	www.direct.gov.uk/magistrates
Terms of reference	To advise the Lord Chancellor on the appointment of Justices of the Peace in England and Wales.
Notes	Established circa 1970s. No committees have been wound up/closed in 2007/08. Sponsorship has been the responsibility of HM Courts Service since 1 April 2006.
Multiple bodies	101
Regulatory function	No
Chair	Multiple
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	Yes
Annual report	2008/09
Last review	1997
Government funding	£0
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Chair	63M 33F U 5V
Ministerial appointments – Member	525M 488F U

Advisory Council on National Records and Archives

NDPB type	Advisory NDPB
Address	Kew, Richmond, Surrey, TW9 4DU
Telephone	0208 392 5377
Email	lale.ozdemir@nationalarchives.gsi.gov.uk
Website	www.nationalarchives.gov.uk/advisorycouncil
Terms of reference	To advise the Lord Chancellor on matters relating to records and archives in the UK and in particular in England and Wales especially access to historical records and the preservation of records and manuscripts.
Notes	Established 2003. Incorporates the Advisory Council on Public Records (established 1959) and the advisory functions of the Royal Commission on Historical Manuscripts. The Advisory Council on National Records and Archives receives a budget from The National Archives. The 2007 annual report is published with the report of the National Archives.
Multiple bodies	0
Regulatory function	No
Chair	The Rt Hon Sir Anthony Clarke
Chair's remuneration	0
Public meetings	No
Public minutes	Yes (summary)
Register of interests	Yes
Ombudsman	PCA
Annual report	2008
Last review	1998
Government funding	£4,500
Total gross expenditure	£4,141
OCPA regulated	Yes
Staff employed	1
Ministerial appointments – Member	11M 7F
Non-ministerial appointments – Chair	1M EX-O

Advisory Panel on Public Sector Information

NDPB type	Advisory NDPB
Address	The National Archives, Information and Policy Services Directorate, Kew, Richmond, Surrey, TW9 4DU
Telephone	0208 392 5330 ext. 2252
Email	secretariat@appsi.gsi.gov.uk
Website	www.appsi.gov.uk
Terms of reference	To advise Ministers on how to encourage and create opportunities in the information industry for greater re-use of public sector information. To advise the Director of the Office of Public Sector Information and Controller of Her Majesty's Stationery Office about changes and opportunities in the information industry, so that the licensing of Crown copyright and public sector information is aligned with current and emerging developments. To review and consider complaints under the Re-use of Public Sector Information Regulations 2005 and advise on the impact of the complaints procedures under those regulations.
Notes	The Advisory Panel on Public Sector Information (APPSI) does not receive a fixed budget. Instead, the full costs of operating APPSI are covered by The National Archives budget. APPSI's direct and indirect costs and overheads are published in APPSI's annual reports, which are available on the APPSI website at www.appsi.gov.uk/CategoryView/category/Annualreports/ .
Multiple bodies	0
Regulatory function	No
Chair	Professor David Rhind CBE
Chair's remuneration	£5,000 per annum
Deputy Chair	Peter Wienand
Deputy Chair Remuneration	£4,000 per annum
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Ombudsman	PCA
Annual report	2007
Government funding	£116,649 (see note above)
Total gross expenditure	n/a ⁱ
OCPA regulated	Yes
Staff employed	1
Ministerial appointments – Chair	1
Ministerial appointments – Deputy	1
Ministerial appointments – Member	14M F2 14U

Boundary Commission for England

NDPB type	Advisory NDPB
Address	5 th Floor, Clive House, 70 Petty France, London, SW1H 9EX
Telephone	0207 189 3716
Fax	0207 189 3717
Email	information@justice.gsi.gov.uk
Website	www.statistics.gov.uk/psc
Terms of reference	To keep under continuous review the representation of England in the House of Commons.
Notes	Established 1944. Sponsored by the Ministry of Justice. Ex officio Chair is the Speaker of the House of Commons, but in practice he does not involve himself in the work of the Commission. The Deputy Chair is a Judge of the High Court (the post is currently vacant), appointed by the Lord Chancellor.
Multiple bodies	0
Regulatory function	No
Chair	Speaker of the House of Commons
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	Yes
Ombudsman	PCA
Annual report	2007/08
Last review	0
Audit arrangements	0
Government funding	£576,361
Total gross expenditure	£576,361
OCPA regulated	Yes
Staff employed	5
Ministerial appointments – Deputy	1MU
Ministerial appointments – Member	2M P
Non-ministerial appointments – Chair	1M EX-O

Boundary Commission for Scotland

NDPB type	Advisory NDPB
Address	3 Drumsheugh Gardens, Edinburgh, EH3 7QJ
Telephone	0131 538 7510
Fax	0131 538 7511
Email	secretariat@scottishboundaries.gov.uk
Website	www.bcomm-scotland.gov.uk
Terms of reference	To keep under review the boundaries of Parliamentary constituencies in Scotland and the boundaries of the constituencies and regions of the Scottish Parliament.
Notes	Established in 1944. Sponsored by the Scotland Office. Chair is ex officio the Speaker of the House of Commons, but in practice he does not involve himself in the work of the Commission. The Deputy Chair is a judge of the Court of Session (currently the Hon Lord Woolman), appointed by the Lord President of the Court of Session.
Multiple bodies	0
Regulatory function	No
Chair	Speaker of the House of Commons (ex officio)
Chair's remuneration	0
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Ombudsman	Parliamentary and Health Service Ombudsman
Annual report	2008
Last review	1996
Audit arrangements	NAO
Government funding	£300,000
Total gross expenditure	n/a ⁱ
OCPA regulated	Yes
Staff employed	5 full time equivalent
Ministerial appointments – Member	1F, 1M P
Non-ministerial appointments – Chair	1 EX-O
Non-ministerial appointments - Deputy	1M U

Boundary Commission for Wales

NDPB type	Advisory NDPB
Address	Caradog House, 1-6 St Andrew's Place, Cardiff, CF10 3BE
Telephone	029 2039 5031
Fax	029 2039 5250
Email	bcomm.wales@wales.gsi.gov.uk
Website	www.bcomm-wales.gov.uk
Terms of reference	To keep under continuous review the representation of Wales in the House of Commons, and to submit to the Secretary of State reports with recommendations for constituencies and for representation of the regions in the National Assembly for Wales.
Notes	Established 1944. Ex officio Chair is the Speaker of the House of Commons, but in practice he does not involve himself in the work of the Commission. The Deputy Chair is a Judge of the High Court (currently the Hon. Mr Justice Lloyd Jones), appointed by the Lord Chancellor.
Multiple bodies	0
Regulatory function	No
Chair	Speaker of the House of Commons
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	Yes
Ombudsman	PCA
Annual report	2007/08
Government funding	£64,607
Total gross expenditure	£64,607
OCPA regulated	Yes
Staff employed	8
Ministerial appointments – Deputy	1M U
Ministerial appointments – Member	2M
Non-ministerial appointments – Chair	1M EX-O

Civil Justice Council

NDPB type	Advisory NDPB
Address	Room E218, Royal Courts of Justice, Strand, London, WC2A 2LL
Telephone	0207 947 6670
Fax	0207 947 7475
Email	cjc@courtservice.gov.uk
Website	www.civiljusticecouncil.gov.uk
Terms of reference	To keep the Civil Justice System under review; to consider how to make the system more accessible, fair and efficient and to make recommendations.
Notes	CJC established under Civil Procedure Act 1997. Please note that the composition of the Civil Justice Council Members as at 31 st March 2009 is low due to a re-organisation, as of 1 st May 2009 the membership was up to 22 members.
Multiple bodies	0
Regulatory function	No
Chair	Sir Anthony Clarke
Chair's remuneration	0
Chief Executive	Mr Robert Musgrove
Chief Executive's remuneration	0
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Annual report	2008
Government funding	£316,466
Total gross expenditure	£0 ¹
OCPA regulated	Yes
Staff employed	4
Ministerial appointments – Chair	1M U
Ministerial appointments – Deputy	1M U
Ministerial appointments – Member	1MU
Non-ministerial appointments – Member	2MU

Civil Procedure Rule Committee

NDPB type	Advisory NDPB
Address	4 th Floor, 102 Petty France, London, SW1H 9AJ
Telephone	0203 334 3184
Fax	0203 334 6457
Email	jane.wright@justice.gsi.gov.uk
Website	www.justice.gov.uk/about/civil-proc-rule-committee.htm
Terms of reference	The Civil Procedure Rule Committee was created by virtue of section 2 of the Civil Procedure Act 1997 (as amended by section 83 of the Courts Act 2003) to make rules of court for the Civil Division of the Court of Appeal, the High Court and the County Courts.
Multiple bodies	0
Regulatory function	No
Chair	The Master of the Rolls, Sir Anthony Clarke
Chair's remuneration	0
Public meetings	Yes
Public minutes	No
Register of interests	Yes
Annual report	Published annually
Government funding	£76,500 (excluding staffing)
Total gross expenditure	£0 ¹
OCPA regulated	Yes
Staff employed	2
Ministerial appointments – Member	9, 8M 1F
Non-ministerial appointments – Chair	2M EX-O
Non-ministerial appointments – Member	5, 3M 2F

Courts Boards

NDPB type	Advisory NDPB
Address	102 Petty France, 1 st Floor, London, SW1H 9AT
Telephone	0203 334 6290
Fax	0203 334 6458
Email	nishi.singh@hmcourts-service.gsi.gov.uk
Website	www.hmcourts-service.gov.uk
Terms of reference	www.hmcourts-service.gov.uk/aboutus/structure/court_boards.htm
Notes	Courts Boards were established 1 October 2004. One staff per Board. Each of the Courts Boards has a Judge member who is not paid. Of these there are 22 men and two female judges (London has two judge members)
Multiple bodies	23
Regulatory function	No
Chair	Multiple
Chair's remuneration	£2,000pa
Public meetings	Yes
Public minutes	Yes
Register of interests	Yes
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	2
Ministerial appointments - Chair	17M 6F P
Ministerial appointments – Member	65M 46F P 4V

Criminal Cases Review Commission

NDPB type	Executive NDPB
Address	Alpha Tower, Suffolk Street, Birmingham, B1 1TT
Telephone	0121 633 1800
Fax	0121 633 1823
Email	info@ccrc.gov.uk
Website	www.ccrc.gov.uk
Terms of reference	To investigate suspected miscarriages of justice in England, Wales and Northern Ireland, and refer appropriate cases to the courts.
Notes	Started 31 March 1997 The CCRC is not a regulatory body but they do refer cases to the Appeal Courts without binding advice.
Multiple bodies	0
Regulatory function	No
Chair	Richard Foster CBE
Chair's remuneration	£102,120
Public meetings	No
Public minutes	No
Register of interests	Yes
Annual report	2007-08
Last review	2006-07
Audit arrangements	NAO
Government funding	£6.66m
Total gross expenditure	TBC
OCPA regulated	Yes
Staff employed	86
Ministerial appointments - Chair	1MP
Ministerial appointments - Deputy	1MP
Ministerial appointments – Member	7M 2F P

Criminal Injuries Compensation Authority

NDPB type	Executive NDPB
Address	Tay House, 300 Bath Street, Glasgow, G2 4LN
Telephone	0800 358 3601
Fax	0414 331 2287
Website	www.cica.gov.uk
Terms of reference	To determine and awards of compensation to innocent victims of crimes of violence.
Notes	There are no public appointments. Government funding and Total gross expenditure include near cash and capital DEL.
Multiple bodies	0
Regulatory function	No
Chief Executive	Carole Oatway
Chief Executive's remuneration	£89,340 per annum
Public meetings	No
Public minutes	No
Register of interests	Yes
Ombudsman	PCA
Annual report	2008/09
Audit arrangements	NAO
Government funding	£283,500,000
Total gross expenditure	£283,397,000
OCPA regulated	Yes
Staff employed	473
Non-ministerial appointments – Member	3M

Criminal Procedure Rule Committee

NDPB type	Advisory NDPB
Address	Secretariat to the Criminal Procedure Rule Committee, Ministry of Justice, 9.52, The Tower, 102 Petty France, London, SW1H 9AJ
Telephone	0203 334 4031/2
Fax	0203 334 3001
Email	jonathan.solly@justice.gsi.gov.uk jane.brown@justice.gsi.gov.uk
Website	www.justice.gov.uk/about/criminal-proc-rule-committee.htm and the Criminal Procedure Rules are located at www.justice.gov.uk/criminal/procrules_fin/index.htm
Terms of reference	The Criminal Procedure Rule Committee acts as a single forum for the review of criminal court procedures and the development of modern and simply expressed rules. Sections 69-73 of the Courts Act, 2003 refer. Before making Criminal Procedure Rules, the Committee consults a wide range of users of the criminal courts.
Notes	Established June 2004. The first Criminal Procedure Rules were made in 2005 and the Committee plans to produce a consolidated edition in 2010. The Committee's work is reported in the Ministry of Justice's annual report at www.justice.gov.uk . Information about the background to rule changes is placed on the Ministry of Justice website when the statutory instrument is published in Parliament. This is the link to the policy page: www.justice.gov.uk/about/criminal-procedure-rules.htm
Multiple bodies	0
Regulatory function	No
Chair	The Lord Chief Justice, The Rt. Hon. Lord Judge from 1 October 2008; The Rt. Hon. Lord Phillips of Worth Matravers until 30 September 2008.
Chair's remuneration	0
Public meetings	None to date
Public minutes	On request
Register of interests	Yes
Annual report	See Notes above
Government funding	Not identifiable
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	4
Ministerial appointments – Member	9M (inc. 1EX-O) U
Non-ministerial appointments – Chair	1M EX-O
Non-ministerial appointments - Deputy	1M U
Non-ministerial appointments – Member	7M 1F U

Crown Court Rule Committee

NDPB type	Advisory NDPB
Address	Court Business Division, 1 st Floor, 102 Petty France, London, SW1H 9AJ
Telephone	0203 334 6292
Fax	0203 334 6458
Email	caroline.grabazs@hmcourts-service.gsi.gov.uk
Website	www.hmcourts-service.gov.uk
Terms of reference	The Crown Court Rule Committee no longer makes rules for the criminal jurisdiction, as section 69 of the Courts Act 2003 established the Criminal Procedure Rule Committee to make rules for all criminal courts, up to and including the Court of Appeal (Criminal Division). The Crown Court Rule Committee now makes rules of practice and procedure, under section 84(1) of the Supreme Court Act 1981, for the small number of non-criminal matters dealt with in the Crown Court.
Notes	<p>Established by the Supreme Court Act 1981. The Committee does not hold a budget. Appointments to it do not attract remuneration and are undertaken on a voluntary basis. The Committee does not meet in person and is consulted by post. Administrative overheads are therefore limited to routine mail and telephone charges which are absorbed into departmental running costs and are not separately identifiable.</p> <p>The last published report can be found at: www.hmcourts-service.gov.uk/publications/annual_reports/crown_ct_rules_com/crown_rule_ann_rep2008.htm</p> <p>The membership of the Committee is currently under review.</p>
Multiple bodies	0
Regulatory function	No
Public meetings	No
Public minutes	No
Register of interests	Yes
Annual report	(see above)
Government funding	£0
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Member	1M U
Non-ministerial appointments – Member	1M EX-O

Family Justice Council

NDPB type	Advisory NDPB
Address	Room E201, East Block, Royal Courts of Justice, Strand, London, WC2A 2LL
Telephone	0207 947 7950
Fax	0207 947 7875
Email	fjc@justice.gsi.gov.uk
Website	www.family-justice-council.org.uk
Terms of reference	To facilitate the delivery of better and quicker outcomes for families and children who use the family justice system.
Notes	Established as an NDPB in July 2004. Non-ministerial appointments are advisory members representing Government departments and agencies
Multiple bodies	0
Regulatory function	No
Chair	Sir Mark Howard Potter, President of the Family Division
Chair's remuneration	0
Public meetings	Yes
Public minutes	Yes
Register of interests	Yes
Annual report	2007-08
Last review	December 2005
Government funding	£ 295,237
Total gross expenditure	£0'
OCPA regulated	Yes
Staff employed	5
Ministerial appointments - Deputy	1M U
Ministerial appointments – Member	2M 9F U
Non-ministerial appointments – Chair	1M U
Non-ministerial appointments – Member	2M 3F U

Family Procedure Rule Committee

NDPB type	Advisory NDPB
Address	4 th Floor, 102 Petty France, London, SW1H 9AJ
Telephone	0203 334 3181
Fax	0203 334 6457
Email	clive.buckley@justice.gsi.gov.uk
Website	www.justice.gov.uk/about/family-proc-rule-committee.htm
Terms of reference	Established by the Courts Act 2003, the Family Procedure Rule Committee will seek to produce a single, coherent and simply expressed set of rules governing practice and procedure in family proceedings in the High Court, county courts and magistrates' courts. Before making such rules the committee will consult as it thinks appropriate.
Notes	Established in November 2004. This was the position at 31 March 2006. From April 2006, when the Constitutional Reform Act came into place all the Judicial members will be appointed by the Lord Chief Justice not the minister.
Multiple bodies	0
Regulatory function	No
Chair	Sir Mark Howard Potter, President of the Family Division
Chair's remuneration	0
Public meetings	Yes
Public minutes	No
Register of interests	Yes
Annual report	Published annually
Government funding	£13,500
Total gross expenditure	£0 ¹
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Member	14, 10M 4F
Non-ministerial appointments – Chair	1M EX-O
Non-ministerial appointments – Member	2M

Independent Monitoring Boards of Prisons, Immigration Removal Centres and Short-Term Holding Rooms

NDPB type	Independent Monitoring Boards
Address	2 nd Floor, Ashley House, 2 Monck Street, London, SW1P 2BQ
Telephone	0207 035 2249
Fax	0207 035 2250
Email	imb@homeoffice.gsi.gov.uk
Website	www.imb.gov.uk
Terms of reference	Independent Monitoring Boards are appointed by the Secretary of State under Section 6 of the Prisons Act 1952 and act as independent 'watchdogs' of the prison system. Their duty is to satisfy themselves as to the treatment of prisoners, the administration of the prison and the state of the prison premises. Independent Monitoring Boards for Immigration Removal Centres (legally known as Visiting Committees) are appointed by the Secretary of State under section 152 of the Immigration and Asylum Act 1999. Their role is to satisfy themselves as to the state of the Detention Centre premises, the administration of the Detention Centre and the treatment of the detained person. Boards are currently being created to monitor Short-Term Holding Facilities.
Notes	Established 1999. *Note: reports available at www.imb.gov.uk/annual-reports
Multiple bodies	146
Regulatory function	No
Chair	Multiple
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	No
Annual report	2009*
Last review	2001
Government funding	£2.6 M
Total gross expenditure	£2.6 M
OCPA regulated	No
Staff employed	18
Ministerial appointments – Chair	57F 89M
Ministerial appointments – Member	812F 953M

Information Commissioner's Office

NDPB type	Executive NDPB
Address	Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Telephone	01625 545 700
Fax	01625 524 510
Email	mail@ico.gsi.gov.uk
Website	www.ico.gov.uk
Terms of reference	To Regulate the Data Protection Act 1998, the Privacy and Electronic Commercial Regulations 2003, the Freedom of Information Act 2000, and the Environmental Information Regulations 2004.
Notes	<p>The Information Commissioner's Office was originally established as the Data protection Registrar by the Data Protection Act 1984, becoming the Data Protection Commissioner following implementation of the Data Protection Act 1998, and then Information Commissioner with the Freedom of Information Act 2000.</p> <p>Freedom of Information expenditure is financed by grant in aid. Expenditure on data protection activities is funded from the notification fee income of the public register of data controllers.</p> <p>Christopher Graham takes over from Richard Thomas as the Information Commissioner on the 29 June 2009.</p> <p>Annual report for 2008/09 published 7 July 2009.</p>
Multiple bodies	0
Regulatory function	Yes
Chair	Mr Richard Thomas
Chair's remuneration	£140,000 pa
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Ombudsman	PCA
Annual report	2007/08
Audit arrangements	NAO
Government funding	£5,500,000 ⁱⁱ
Total gross expenditure	£16,957,000
OCPA regulated	Yes
Staff employed	321 (Total number of established staff)
Ministerial appointments – Chair	1M P
Non-ministerial appointments – Deputy	2M P

Insolvency Rules Committee

NDPB type	Advisory NDPB
Address	Secretariat provided by Insolvency Service
Telephone	0207 291 6749
Fax	0207 291 6746
Email	policy.unit@insolvency.gsi.gov.uk
Website	www.insolvency.gov.uk
Terms of reference	See section 413 of the Insolvency Act 1986. The Lord Chancellor is required to consult the Committee on certain changes to the Insolvency Rules 1986 before making any rules under the relevant provisions.
Notes	The Committee's members are unremunerated, although they can claim expenses which come to the Insolvency Service for payment. The Insolvency Service provides the Secretariat
Multiple bodies	0
Regulatory function	No
Chair	His Honour Mr Justice David Richards (M/U)
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	No
Annual report	n/a
Last review	n/a
Government funding	Expenses
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Chair	1M U
Ministerial appointments – Member	9M U

Judicial Appointments Commission

NDPB type	Executive NDPB
Address	Steel House, 11 Tothill Street, London, SW1H 9LJ
Telephone	0203 334 0453
Fax	0203 334 0124
Email	enquiries@jac.gsi.gov.uk
Website	www.judicialappointments.gov.uk/index.htm
Terms of reference	To select and recommend persons for judicial appointment on merit.
Notes	<p>Established on 3 April 2006 by virtue of the Constitutional Reform Act 2005. The commission consists of a chairman and 14 other commissioners: the chair is a lay member of the commission, five must be judicial members, two must be (legal) professional members, five must be lay members, one must be a holder of an office listed in Part 3 of Schedule 14 to the Act and one other must be a lay justice member.</p> <p>Those commissioners who are in salaried employment by the state (including judges) receive no additional remuneration for work undertaken as JAC commissioners.</p>
Multiple bodies	0
Regulatory function	No
Chair	Baroness Usha Prasher CBE
Chair's remuneration	£92,500
Chief Executive	Clare Pelham
Chief Executive's remuneration	£0
Public meetings	Yes
Public minutes	No
Register of interests	Yes
Ombudsman	Judicial Appointments and Conduct Ombudsman
Annual report	2007/8 annual report 'Judicial Appointments Commission; Annual report 2007/8; Selecting on Merit and Encouraging Diversity' published on 10 July 2008 and available on the Commission's website. www.judicialappointments.gov.uk/index.htm
Last review	2006/07
Audit arrangements	Comptroller and Auditor General
Government funding	£7.130m
Total gross expenditure	£6.984m
OCPA regulated	Yes
Staff employed	58
Ministerial appointments - Chair	1F P
Ministerial appointments - Deputy	1F U
Ministerial appointments – Member	5F 8M (8P and 5U)

Land Registration Rule Committee

NDPB type	Advisory NDPB
Address	HM Land Registry, Lincoln Inn Fields, London, WC2A 3PH
Telephone	0207 166 4869
Fax	0207 166 4842
Email	jill.cousins@landregistry.gsi.gov.uk
Website	www.landregistry.gov.uk
Terms of reference	Advisory NDPB. To give advice and assistance to the Lord Chancellor on the making of new or revised rules for the various purposes referred to in sections 102 and 127 of the Land Registration Act 2002. The Committee was reconstituted in December 2002 under the Land Registration Act 2002.
Notes	Established 2002. The Committee does not publish an annual report, but it is mentioned in the Land Registry annual report. The financial figures can not be identified separately in Land Registry accounts.
Multiple bodies	0
Regulatory function	No
Chair	Sir William Blackburne
Chair's remuneration	£0
Public meetings	No
Public minutes	Yes
Register of interests	No
Annual report	2007/08
Last review	2002
Government funding	£10,000
Total gross expenditure	£0 ¹
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Member	1M U
Non-ministerial appointments – Chair	1M U
Non-ministerial appointments – Member	1M EX-O, 4M U, 1F U

Law Commission

NDPB type	Advisory NDPB
Address	Steel House, 11 Tothill Street, London, SW1H 9LJ
Telephone	0203 334 0200
Fax	0203 334 0201
Email	chief.executive@lawcommission.gsi.gov.uk
Website	www.lawcom.gov.uk
Terms of reference	The Law Commission is the statutory independent body created by the Law Commissions Act 1965 to keep the law under review and to recommend reform where it is needed.
Notes	Chair draws his judicial salary but receives no additional remuneration for his role chairing this Commission. Chair is a High Court or Court of Appeal judge and the other four Commissioners are drawn from the Judiciary, Legal Practitioners, or University Teachers of Law.
Multiple bodies	0
Regulatory function	No
Chair	Sir Terence Etherton
Chair's remuneration	£0
Chief Executive	Mr William Arnold (interim)
Chief Executive's remuneration	£0
Public meetings	No
Public minutes	No
Register of interests	Yes
Annual report	2007/08
Last review	2002/03
Audit arrangements	Ministry of Justice
Government funding	£4,121,000 (07/08 annual report)
Total gross expenditure	n/a ¹
OCPA regulated	Yes
Staff employed	59.7
Ministerial appointments – Chair	1M P
Ministerial appointments – Member	4M P

Legal Services Board

NDPB type	Executive NDPB
Address	Victoria House, Southampton Row, London, WC1B 4AD
Telephone	0207 271 0050
Fax	0207 271 0051
Email	contactus@legalservicesboard.org.uk
Website	www.legalservicesboard.org.uk
Terms of reference	The Legal Services Board is an oversight regulator which sits above approved regulators such as the Law Society and Bar Council, and replaces a number of oversight Regulatory functions such as the Lord Chancellor, Lord Chief Justice and Master of the Rolls. The LSB is accountable to Parliament through the Lord Chancellor and is sponsored by the Ministry of Justice.
Notes	The Legal Services Board is established by the Legal Services Act 2007. On 1 January 2009 the Legal Services Board (LSB) became fully constituted with the formal appointment of Chris Kenny as its inaugural Chief Executive. The remuneration for the Chair during the first year of his term of office is paid at an enhanced rate to allow for the additional duties required during the establishment phase, including the appointment of the board members.
Multiple bodies	0
Regulatory function	Yes
Chair	David Edmonds
Chair's remuneration	£19,125 (1 January 2009 to 31 March 2009)
Chief Executive	Chris Kenny
Chief Executive's remuneration	£45,000 (1 January 2009 to 31 March 2009)
Public meetings	No
Public minutes	No
Register of interests	Yes
Annual report	First report for January-March 2009 expected summer 2009
Last review	n/a
Audit arrangements	NAO
Government funding	£875,822
OCPA regulated	Yes
Ministerial appointments – Chair	1M P
Ministerial appointments – Members	6MP 3FP

Legal Services Commission

NDPB type	Executive NDPB
Address	4 Abbey Orchard Street, London, SW1P 2BS
Telephone	0207 783 7000
Fax	0207 759 0419
Email	foi@legalservices.gov.uk
Website	www.legalservices.gov.uk
Terms of reference	<p>The Commission's statutory duties are to:</p> <ul style="list-style-type: none"> • Maintain and develop the Community Legal Service • Maintain and develop the Criminal Defence Service • Funding legal advice services in England and Wales • Identifying where there are unmet legal and advice needs • Developing suppliers and innovative services.
Notes	The Commission is sponsored by the Ministry of Justice. It replaced the Legal Aid Board on 1st April 2000.
Multiple bodies	0
Regulatory function	No
Chair	Sir Bill Callaghan
Chair's remuneration	£34,000 (appointed September 2008)
Chief Executive	Carolyn Regan
Chief Executive's remuneration	£194,800
Public meetings	Yes
Public minutes	Yes
Register of interests	Yes
Ombudsman	PHSO
Annual report	2008/09
Audit arrangements	NAO
Government funding	£128,600,000
Total gross expenditure	£125,000,000
OCPA regulated	Yes
Staff employed	1690
Ministerial appointments - Chair	1M P
Ministerial appointments – Member	11, 7M 4F P

Legal Services Consultative Panel

NDPB type	Advisory NDPB
Address	Ministry of Justice, 102 Petty France, London, SW1H 9AJ
Telephone	0203 334 4269
Fax	0203 334 4296
Website	www.justice.gov.uk/about/legal-services-consultative-panel.htm
Terms of reference	The panel assists in the maintenance and development of standards in the education, training and conduct of persons offering legal services and advises the Secretary of State on the provision of legal services.
Notes	The statutory duties of the Legal Services Consultative Panel are set out at section 18A (3) of the Courts and Legal Services Act 1990 as amended by section 35 of the Access to Justice Act 1999 (the Act).
Multiple bodies	0
Regulatory function	No
Chair	Lord Justice Moore-Bick
Chair's remuneration	£0
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Ombudsman	No
Annual report	2007
Last review	n/a
Audit arrangements	n/a
Government funding	£0
Total gross expenditure	£0
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Chair	1MU
Ministerial appointments – Member	12M 2F U

Parole Board

NDPB type	Executive NDPB
Address	Grenadier House, 99-105 Horseferry Road, London, SW1P 2DX
Telephone	0845 251 2220
Fax	0845 251 2221
Email	info@paroleboard.gov.uk
Website	www.paroleboard.gov.uk
Terms of reference	The Parole Board is an independent body that works with its criminal justice partners to protect the public by risk assessing prisoners to decide whether they can be safely released into the community.
Notes	Established in 1968 under the Criminal Justice Act 1967. Became an independent Executive Non Department Public Body on 1 July 1996 under the Criminal Justice and Public Order Act 1994. Currently 172 members comprised of Judges, Criminologists, Psychiatrists, Psychologists, Probation Offices and Independent (lay) members. There are two full-time members and 169 part-time members. The Chief Executive is supported by approximately 100 staff. Chief Executive's remuneration includes an extra £3,000 London weighting, Chair is part-time; Vice-chair is a serving High Court Judge and therefore receives no remuneration. Three full-time members are salaried; fees for part-time members vary depending on category of membership and type of panel. All members receive reimbursement of travel and subsistence costs. Departmental sponsorship costs are not separately identifiable in Ministry of Justice accounts.
Multiple bodies	0
Regulatory function	No
Chair	The Rt Hon Sir David Latham
Chair's remuneration	£77,528 per annum
Chief Executive	Ms Christine Glenn (to 31/03/09), Linda Lennon CBE (from 14/04/09)
Chief Executive's remuneration	£83,364 per annum
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Annual report	Yes
Last review	2003
Audit arrangements	NAO
Government funding	£8,360,000
Total gross expenditure	£8,562,000
OCPA regulated	Yes
Staff employed	100
Ministerial appointments – Chair	1M P
Ministerial appointments – Deputy	1M U
Ministerial appointments – Member	115M 56F P

Prison Service Pay Review Body

NDPB type	Advisory NDPB
Address	Office of Manpower Economics, 6 th Floor, Kingsgate House, 66-74 Victoria Street, London, SW1E 6SW
Telephone	0207 215 8503
Fax	0207 215 4445
Terms of reference	To provide independent advice on the remuneration of governing governors and operational managers, prison officers and support grades in the England and Wales Prison Service.
Notes	Under the Criminal Justice and Public Order Act 1994, the Home Secretary exercised his powers to set up this review body with the Statutory Instrument Prison Service (Pay Review Body) Regulations 2001, reference no. 1161. PSPRB started in 2001. Secretariat staffing for this and 7 other pay review bodies involves 30 staff at a cost of £1.9m.
Multiple bodies	0
Regulatory function	No
Chair	Jerry Cope
Chair's remuneration	£350 per day
Public meetings	No
Public minutes	No
Register of interests	No
Annual report	2009
Government funding	£0
Total gross expenditure	£0
OCPA regulated	Yes
Ministerial appointments – Chair	1M P
Ministerial appointments – Member	5M 2F P

Sentencing Advisory Panel

NDPB type	Advisory NDPB
Address	4 th Floor, 10 Great George Street, London, SW1P 3AE
Telephone	0207 084 8130
Fax	0207 084 8114
Email	info@sentencing-guidelines.gsi.gov.uk
Website	www.sentencing-guidelines.gov.uk
Terms of reference	The Sentencing Advisory Panel is an independent advisory and consultative body which provides fully researched, objective advice to the Sentencing Guidelines Council, to assist the Council when it frames or revises sentencing guidelines. The aim of the Panel is to promote greater consistency in sentencing.
Notes	Started 1 July 1999. An annual report is produced jointly with the Sentencing Guidelines Council.
Multiple bodies	0
Regulatory function	No
Chair	Professor Andrew Ashworth
Chair's remuneration	£374 per day
Public meetings	No
Public minutes	No
Register of interests	Yes
Annual report	2007/08
Last review	Current
Government funding	£1,153,600 (plus fees/expenses) (shared with SGC)
Total gross expenditure	'
OCPA regulated	Yes
Staff employed	10
Ministerial appointments – Chair	1M P
Ministerial appointments – Deputy	1M U
Ministerial appointments – Member	4M 3F P, 4M U

Sentencing Guidelines Council

NDPB type	Advisory NDPB
Address	4 th Floor, 8-10 Great George Street, London, SW1P 3AE
Telephone	0207 084 8130
Fax	0207 084 8114
Email	info@sentencing-guidelines.gsi.gov.uk
Website	www.sentencing-guidelines.gov.uk
Terms of reference	To frame and revise sentencing and allocation guidelines having regard to the need to promote consistency, the actual sentences imposed by courts, the cost and effectiveness of different sentences, the need to promote public confidence in the Criminal Justice System and the advice tendered by the Sentencing Advisory Panel.
Notes	Started 5 March 2004. An annual report is produced jointly with the Sentencing Advisory Panel.
Multiple bodies	0
Regulatory function	No
Chair	Lord Chief Justice, Lord Judge
Chair's remuneration	0
Public meetings	No
Public minutes	Yes
Register of interests	Yes
Annual report	2007/08
Last review	Current
Government funding	£1,153,600 (plus fees/expenses) (shared with SAP)
Total gross expenditure	'
OCPA regulated	Yes
Staff employed	10
Ministerial appointments – Member	1M 1F P, 1M U, 1M EX-O
Non-ministerial appointments – Chair	1M EX-O
Non-ministerial appointments – Deputy	1M U
Non-ministerial appointments – Member	5M U, 1F P

Tribunal Procedure Committee

NDPB type	Advisory NDPB
Address	TPC Secretariat, 2 nd Floor, 102 Petty France, London, SW1H 9AJ
Telephone	0203 334 6556
Fax	0203 334 6578
Email	tpcsecretariat@justice.gsi.gov.uk
Website	www.tribunalservice.gov.uk/Tribunals/Rules/tribunalprocedurecommittee.htm
Terms of reference	The Committee's purpose is to make rules governing the practice and procedure in the First-tier Tribunal and Upper Tribunal of the Tribunals Service. The Committee meets up to nine times a year, with a summer break in August and September.
Notes	The Tribunal Procedure Committee was established on 19 May 2008, under the Tribunals, Courts and Enforcement Act 2007.
Multiple bodies	0
Regulatory function	No
Chair	Lord Justice Patrick Elias
Chair's remuneration	0
Public meetings	No
Public minutes	No
Register of interests	Yes
Ombudsman	No
Annual report	No
Government funding	£17,286
Total gross expenditure	£13,150
OCPA regulated	Yes
Staff employed	0
Ministerial appointments – Member	3M 1F
Non-ministerial appointments – Chair	1M
Non-ministerial appointments – Member	2M 1F

Victims Advisory Panel

NDPB type	Advisory NDPB
Address	Victim and Witness Unit, 1 st Floor, Fry Building, 2 Marsham Street, London, SW1P 4DF
Telephone	0207 035 8402
Terms of reference	To advise the Home Secretary, Lord Chancellor and the Attorney General (or their representatives) and, through them, other Cabinet Ministers, of the views of victims and witnesses of crime with particular reference to the interaction with the criminal justice system and its agencies (including compensation, criminal and civil legal aid), and their wider social, cultural and emotional needs, including health, housing, social security, employment and education; and to offer views and advice on the prevention of crime from a victim's perspective; and to generally contribute to developing and safeguarding rights of victims.
Notes	Started current Panel July 2006, first ever Panel March 2003. Departmental sponsorship costs are not separately identifiable in Ministry of Justice accounts.
Multiple bodies	0
Regulatory function	No
Register of interests	No
Government funding	£50,000
Total gross expenditure	£50,000
OCPA regulated	Yes
Staff employed	1.5
Ministerial appointments – Member	7F U 1M U

Youth Justice Board for England and Wales

NDPB type	Executive NDPB
Address	11 Carteret Street, London, SW1H 9DL
Telephone	0207 271 3033
Fax	0207 271 3030
Email	enquiries@yjb.gsi.gov.uk
Website	www.yjb.gov.uk
Terms of reference	To monitor, and advise Government on the operation of the youth justice system and the delivery of its statutory principal aim of preventing offending by children and young people.
Notes	Started 30 September 1998 from the Crime and Disorder Act 1998. Frances Done became Chair in February 2008.
Multiple bodies	0
Regulatory function	No
Chair	Frances Done
Chair's remuneration	£85,000 per annum
Chief Executive	John Drew
Chief Executive's remuneration	£136,000 per annum
Public meetings	Yes
Public minutes	Yes
Register of interests	No
Ombudsman	PCA
Annual report	2008
Last review	2003
Audit arrangements	NAO
Government funding	£518,082,000
Total gross expenditure	£495,082,000
OCPA regulated	Yes
Staff employed	228 (plus 13 seconded civil servants and 108 contractors)
Ministerial appointments – Chair	1F P
Ministerial appointments – Member	7M 4F P

Notes

1. The inclusion of data on Ministry of Justice sponsored Tribunals is currently under review following their transfer to the Tribunal Service.

2. The membership definitions are as follows:

M = Male, F = Female, P = Paid, U = Unpaid, V = Vacancy, EX-O = Ex-Officio

3. This document was revised in 2009.

ⁱ Shows the public body's Total gross expenditure for the financial year. Will reflect, where appropriate, income from sources other than government funding e.g. fees, levies etc. **Not applicable for Advisory NDPBs**

ⁱⁱ Does not include fee income.