Notice of eviction

To

> AND ANY OTHER OCCUPIERS
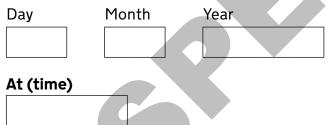
Name of court

Claim no.

Writ no.

Warrant no.

Date

Day	Month	Year

YOU SHOULD READ THIS NOTICE CAREFULLY

The court has issued a warrant or writ for the possession of the above property (land) at the request of the claimant. A warrant gives a county court bailiff the authority to evict you and hand over possession to the claimant. A writ gives a High Court Enforcement Officer the authority to evict you and hand over possession to the claimant. In this notice the term 'Authorised Person' is used to refer to either the Bailiff or the High Court Enforcement Officer. This notice tells you the time and date when the eviction will take place, what will happen on that date, and what you can do.

The eviction will take place on

Day	Month	Year

At (time)

You should arrange to leave the property (land) with your belongings before this date and time.

You should make any application regarding the warrant or writ to the court which issued it and you will find that court's address details below. If you want to contact the Authorised Person (bailiff or High Court Enforcement Officer) their details are over the page..

Details of '**what will happen**', '**what you can do**' and who you can contact are **over the page**.

What will happen

A possession warrant or writ gives the Authorised Person (bailiff or High Court Enforcement Officer) authority to remove **anyone** still in the property (on the land) at the time the eviction is due to take place. A representative of the claimant will attend with the Authorised Person. That representative will change any locks, or take any other steps necessary to prevent re-entry. If you have not removed all of your belongings before the eviction takes place, you will only be allowed time to do so if the claimant's representative agrees.

What you can do

You can get help and advice about the eviction, or about re-housing from an advice agency, a solicitor or your local Council's Housing Department. **Act immediately.**

In some circumstances, the court can decide to suspend the warrant or writ and postpone the date for eviction. You should get advice now about whether the court may do so in your case. If it can, you must apply to the court setting out your grounds (reasons) for asking that it should stop the eviction. It is not sufficient just to say that you have not been able to find somewhere else to live. If you wish to apply, you need to use form **N244 (Application Notice)**. Once you have filled in the form and lodged it with the court, you will be given notice of an appointment to see a judge. The claimant will be sent a copy of your application. You may have to pay a fee but if you have little or no savings and are on certain benefits or have a low income, you may not have to pay a court fee, or you may get some money off should you qualify for Help with Fees. A member of the court's staff will be able to give you more details about this.

You must attend at the time and date given on the notice of the hearing. The claimant, or the claimant's representative, and the Authorised Person, and their representative, may also attend. If you do not go to the hearing, the judge may simply dismiss your application and you could incur additional court costs.

If you can pay any sum to reduce or pay off any arrears, it might make a difference. You should contact the claimant, or the claimant's solicitor immediately. Any payments must be made to the claimant (not to the court) and you should get a receipt. The claimant will decide whether your payment is sufficient to stop the eviction. If the claimant does not agree to stop the eviction **you should apply to the court**. If the payment is accepted and they agree to stop the eviction, then the claimant must let the court know before the eviction is due to take place.
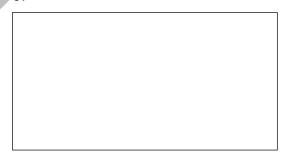
Contact

You can contact the Authorised Person

who will be responsible for the eviction, by phoning

Monday to Friday between the hours of

The claimant (claimant's solicitor) is

of

whose phone number (if available) is

Quote reference