


1. How do you wish to have your application dealt with

- a) at a hearing? ☐  *complete all questions below*
- b) at a telephone conference? ☐
- c) without a hearing? ☐ *complete Qs 5 and 6 below*

2. Give a time estimate for the hearing/conference  
(hours) (mins)

3. Is this agreed by all parties? ☐ Yes ☐ No

4. Give dates of any trial period or fixed trial date \_\_\_\_\_

5. Level of judge \_\_\_\_\_

6. Parties to be served \_\_\_\_\_

**In the**

**Claim no.**

Warrant no.

(If applicable)

**Claimant**

(including ref.)

Defendant(s)

(including ref.)

Date \_\_\_\_\_

## Part A

1. Enter your I (We)<sup>(1)</sup>  
full name, or  
name of  
solicitor

(on behalf of)(the claimant)(the defendant)

2. State clearly **intend to apply for an order ( a draft of which is attached) that**<sup>(2)</sup>  
what order you  
are seeking and  
if possible  
attach a draft

3. Briefly set out why you are seeking the order. Include the material facts on which you rely, identifying any rule or statutory provision

## Part B

I (We) wish to rely on: *tick one box*

the attached (witness statement)(affidavit) ☐

my statement of case ☐

4. If you are not already a member of the \_\_\_\_\_ \_\_\_\_\_, please provide evidence in Part C in support of my application ☐

**Signed**

(Applicant)(’s Solicitor)(’s litigation friend)

**Position or office held**

(if signing on  
behalf of firm or company)

Address to which documents about this claim should be sent (including reference if appropriate)<sup>(4)</sup>

		if applicable		
		fax no.		
		DX no.		
Tel. no.	Postcode		e-mail	

The court office at

is open from 10am to 4pm Monday to Friday. When corresponding with the court please address forms or letters to the Court Manager and quote the claim number.

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**N244** Application Notice (4.00)

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*Printed on behalf of The Court Service*