

What happens next?

Filing your completed notice

Copy the completed notice (and any separate skeleton argument or bundles of documents) so that you have one copy for yourself, two copies for the court and one copy for each respondent. Send or take the notice and any supporting documents or bundles to the court office with the appropriate fee. The court can tell you how much this is.

Serving your respondent's notice

The appellant must be served with a sealed copy of this notice any separate skeleton arguments or bundle of documents as soon as practicable but no later than 7 days after it is filed at court. The court will serve all the documents filed on the appellant and any other respondents unless you tell the court that you wish to serve it yourself. Any separate skeleton argument (see the notes to Section 7 above) must be served with the respondent's notice where possible or within 21 days of receiving the appellant's skeleton argument.

If you have made an application for additional time to provide all information you need for appeal, the respondent will have the right to attend the hearing of your application.