

# Statement of Costs (summary assessment)

Judge/Master

|                |  |
|----------------|--|
| In the         |  |
| Court          |  |
| Case Reference |  |

Case Title

[Party]'s Statement of Costs for the hearing on (date)

(interim application/fast track trial)

Description of fee earners\*

(a) (name) (grade) (hourly rate claimed)

(b) (name) (grade) (hourly rate claimed)

Attendances on

(party)

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Attendances on opponents

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Attendance on others

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Site inspections etc

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Work done on negotiations

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Other work, not covered above

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Work done on documents

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


Attendance at hearing

(a) (number)

  


hours at £

  


£

  


(b) (number)

  


hours at £

  


£

  


(a) (number)

  


hours travel and waiting at £

  


£

  


(b) (number)

  


hours travel and waiting at £

  


£

  


Sub Total £

\_\_\_\_\_

\_\_\_\_\_

£

£

[court fees]

£

£

|  |
|--|
|  |
|--|

£

\_\_\_\_\_

 $f$  $f$ 

**f**

\_\_\_\_\_

\_\_\_\_\_

|  |
|--|
|  |
|--|

|  |
|--|
|  |
|--|

- (A) Solicitors with over eight years post qualification experience including at least eight years litigation experience.
- (B) Solicitors and legal executives with over four years post qualification experience including at least four years litigation experience.
- (C) Other solicitors and legal executives and fee earners of equivalent experience.
- (D) Trainee solicitors, para legal and other fee earners.

In respect of each fee earner communications should be treated as attendances and routine communications should be claimed at one tenth of the hourly rate.