

# Notice of payment into court (under order - Part 37)

To the [Claimant(s)][Defendant (s)][Solicitor] and to the court

In the	
Claim No.	
Claimant (including Ref.)	
Defendant (including Ref.)	
Date	

**TAKE NOTICE** the [claimant][defendant] has paid £ into court pursuant to the order dated

And the [claimant][defendant] does not wish the payment to be treated as a payment in satisfaction.

Signed \_\_\_\_\_  
[Claimant][Defendant] ('s solicitor)

Position held \_\_\_\_\_  
(if signing on behalf of a firm or company)

Date \_\_\_\_\_

**Note:**

Payment must be made to the Court Funds Office, 22 Kingsway, London, WC2B 6LE and accompanied by a completed Form100 and a sealed copy of the order/judgment.

Do not take or send payments to the court which made the order - they will not be accepted. Cheques must be made payable to 'The Accountant General of the Supreme Court'.

Copies of Form100 are available from every county court office, the Court Funds Office or from the Court Service website: [www.courtservice.gov.uk](http://www.courtservice.gov.uk)

A copy of this notice must be sent to the other side and to the court when payment into court is made. If the payment is to be treated as a payment in satisfaction, Form N242A Notice of payment into court (in satisfaction - Part 36) should be used instead.

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