

Acknowledgment of Service

Defendant’s full name if different from the name given on the claim form

In the High Court of Justice Queen’s Bench Division Commercial Court Royal Courts of Justice	
Claim No.	
Claimant(s) <small>(including ref.)</small>	
Defendant(s)	
Defendant returning this form	

Address in England or Wales to which documents about this claim should be sent (including reference if appropriate)		if applicable	
		fax no.	
		DX no.	
		e-mail	
Tel. no.	Postcode		

- Tick the appropriate box**
1.

(I admit)(The Defendant admits) this claim

☐
2.

(I intend)(The Defendant intends) to defend all of this claim

☐
3.

(I intend)(The Defendant intends) to defend part of this claim

☐
4.

(I intend)(The Defendant intends) to contest jurisdiction

☐
5.

My date of birth is

D

D

M

M

Y

Y

Y

Y

If you file an acknowledgment of service but do not file a defence within *(28 days) (days) of the date of service of the particulars of claim, and you have not indicated that you intend to contest jurisdiction, judgment may be entered against you.

If you do not file an application to contest the jurisdiction within 28 days of the date of service of the acknowledgment of service, it will be assumed that you accept the court’s jurisdiction.

**Claimant should alter as appropriate if the claim form is to be served out of the jurisdiction together with particulars of claim; see CPR rule 6.20*

Signed	<div></div>	Position or office held <small>(if signing on behalf of firm, company or corporation)</small>	<div></div>	Date	<div></div>
	(Defendant)(Defendant’s solicitor)				