

# Request for detailed assessment (Costs payable out of a fund other than the Community Legal Service Fund)

<b>In the</b>	
<b>Claim No.</b>	
<b>Claimant</b> (include Ref.)	
<b>Defendant</b> (include Ref.)	

I now ask the court to provisionally assess the bill or arrange an assessment hearing.

I enclose copies of (*tick as appropriate*)

- ☐ The document giving the right to detailed assessment;
- ☐ the bill of costs;
- ☐ a statement giving the name and address for service of any person having a financial interest in the outcome of the assessment;
- ☐ a copy of all the orders made by the court relating to the costs of the proceedings which are to be assessed;
- ☐ any fee notes of counsel and receipts or accounts for other disbursements relating to items claimed;
- ☐ the relevant details of any additional liability claimed;
- ☐ the relevant papers in support of the bill (Supreme Court Costs Office/ PRFD assessments only)

I enclose my fee of £ . . . . .

**Signed** ..... **Date** .....

(Claimant)(Defendant)(Receiver)(s solicitor)

The court office at

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number.

N258B Request for detailed assessment (cost payable out of a fund other than the Community Legal Service Fund) (7.00) The Court Service Publications Unit