

# Acknowledgment of Service (Part 8 costs-only claim)

Tick and complete sections A - C as appropriate.

**In all cases** you must complete sections D and E.

In the	
<b>Claim No.</b>	
<b>Claimant</b> (including ref)	
<b>Defendant</b>	

## Section A

☐ I do not intend to contest this claim

## Section B

☐ I intend to contest the amount of costs claimed but not the making of an order for costs

## Section C

I intend to

☐ contest the making of an order for costs

or

☐ seek a different remedy

or

☐ dispute the court's jurisdiction  
(Please note, any application must be filed within 14 days of the date on which you file this acknowledgment of service)

## Section D

Full name of defendant filing this acknowledgment

## Section E

### Signed

(To be signed by you or by your solicitor or litigation friend)

\*(I believe)(The defendant believes) that the facts stated in this form are true. \*I am duly authorised by the defendant to sign this statement

*\*delete as appropriate*

### Position or office held

(if signing on behalf of firm or company)

### Date

Give an address to which notices about this case can be sent to you

Postcode

Tel. no.

if applicable

Ref. no.

fax no.

DX no.

e-mail

The court office at

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number.

N210A Acknowledgment of Service (Part 8 costs-only claim) (12.02)

The Court Service Publications Branch