

Admission (unspecified amount, non-money and return of goods claims)

- Before completing this form please read the notes for guidance attached to the claim form. If necessary provide details on a separate sheet, add the claim number and attach it to this form.
- If you are not an individual, you should ensure that you provide sufficient details about the assets and liabilities of your firm, company or corporation to support any offer of payment made.

In non-money claims only

- ☐ I admit liability for the whole claim
(Complete section 11)

In return of goods cases only

Are the goods still in your possession?

- ☐ Yes ☐ No

Part A Response to claim (tick one box only)

- ☐ I admit liability for the whole claim but want the court to decide the amount I should pay / value of the goods

OR

- ☐ I admit liability for the claim and offer to pay in satisfaction of the claim
(Complete part B and sections 1 - 11)

Part B How are you going to pay the amount you have admitted? (tick one box only)

- ☐ I offer to pay on (date)

OR

- ☐ I cannot pay the amount immediately because (state reason)

AND

I offer to pay by instalments of £
per (week)(month)
starting (date)

1 Personal details

Surname

Forename

☐ Mr ☐ Mrs ☐ Miss ☐ Ms

☐ Married ☐ Single ☐ Other (specify)

Date of birth

Address

Postcode

Tel. no.

In the

Claim No.

Claimant
(including ref.)

Defendant

2 Dependants (people you look after financially)

Number of children in each age group

under 11 11-15 16-17 18 & over

Other dependants

(give details)

3 Employment

- ☐ I am employed as a
My employer is

Jobs other than
main job (give details)

- ☐ I am self employed as a

Annual turnover is..... £

- ☐ I am not in arrears with my national insurance contributions, income tax and VAT

☐ I am in arrears and I owe..... £

Give details of:

- (a) contracts and
other work in hand
(b) any sums due
for work done

- ☐ I have been unemployed for years months

- ☐ I am a pensioner

4 Bank account and savings

- ☐ I have a bank account

☐ The account is in credit by..... £

☐ The account is overdrawn by.... £

- ☐ I have a savings or building society account

The amount in the account is..... £

5 Residence

I live in

- ☐ my own property ☐ lodgings
☐ jointly owned house ☐ rented property
☐ council accommodation