

## Notice of funding of case or claim

Notice of funding by means of a conditional fee agreement, insurance policy or undertaking given by a prescribed body should be given to the court and all other parties to the case:

- on commencement of proceedings
- on filing an acknowledgment of service, defence or other first document; and
- at any later time that such an arrangement is entered into, changed or terminated.

**Take notice that** in respect of

- ☐ all claims herein
- ☐ the following claims
- ☐ the case of *(specify name of party)*

[is now][was] being funded by:

*(Please tick those boxes which apply)*

- ☐ a conditional fee agreement

**Dated**

which provides for a success fee

- ☐ an insurance policy issued on

**Date**

**Policy no.**

**Name and address of insurer**

- ☐ an undertaking given on

**Date**

by

**Name of prescribed body**

in the following terms

**Signed**

Solicitor for the (claimant) (defendant)  
(Part 20 defendant) (respondent) (appellant)

**In the**

The court office is open between 10 am and 4 pm Monday to Friday.  
When writing to the court, please address forms or letters to the Court Manager and quote the claim number.

**Claim No.**

**Claimant**  
(include Ref.)

**Defendant**  
(include Ref.)

The funding of the case has now changed:

- ☐ the above funding has now ceased
- ☐ the conditional fee agreement has been terminated
- ☐ a conditional fee agreement

**Dated**

which provides for a success fee has been entered into;

- ☐ an insurance policy

**Date**

has been cancelled

- ☐ an insurance policy has been issued on

**Date**

**Policy no.**

**Name and address of insurer**

- ☐ an undertaking given on

**Date**

has been terminated

- ☐ an undertaking has been given on

**Date**

**Name of prescribed body**

in the following terms

**Dated**