

**SECTION D**

Give details of any directions you will be asking the court to make, or tick the box to indicate that a separate application notice is attached.

If you are seeking a direction that this matter be heard at an Administrative Court venue other than that at which this claim was issued, you should complete, lodge and serve on all other parties Form N464 with this acknowledgment of service.

**SECTION E**

*\*delete as appropriate*

\*(I believe)(The defendant believes) that the facts stated in this form are true.

\*I am duly authorised by the defendant to sign this statement.

(if signing on behalf of firm or company, court or tribunal)

**Position or office held**

*(To be signed by you or by your solicitor or litigation friend)*

**Signed**

**Date**

Give an address to which notices about this case can be sent to you

**name**

**address**

**Telephone no.**

**Fax no.**

**E-mail address**

If you have instructed counsel, please give their name address and contact details below.

**name**

**address**

**Telephone no.**

**Fax no.**

**E-mail address**

**Completed forms**, together with a copy, should be lodged with the Administrative Court Office (court address, over the page), at which this claim was issued within 21 days of service of the claim upon you, and further copies should be served on the Claimant(s), any other Defendant(s) and any interested parties within 7 days of lodgement with the Court.