

Draft Case Management Order

Case No

Child(ren) No

Family Proceedings / County Court

The High Court sitting at

The Principal Registry of the Family Division

PART 1 – Preliminary

The child[ren] is / are:

Name	Boy/Girl	Date of Birth
(1)		
(2)		
(3)		

Date of this Order:

Ordered by:

Sitting in private/public

at the Case Management Conference / Issues Resolution Hearing

or at the [contested] hearing of an application [made without notice] by

for

or [other]

The court heard the advocates for the following parties:

Party	Status	Counsel/Solicitor/Advocate
Applicant	Local Authority	
Respondents:		
(1) X	Mother	
(2) Y	Father	
(3) Z	Other	
Child(ren)	Guardian	

And the following parties in person:

Party	Status

The court has heard and read the evidence set out on the Record of Hearing [Form C22]

This order is made on the basis of the information recorded in Part 3 about the timetable for the child(ren), the key issues and any agreements and decisions made

PART 2 - Order

The Court Orders that:

Orders relating to the child

- 1 *Record of Prescribed Forms of Order which are to be issued separately [C23 to C49]*
e.g. Interim care order / interim supervision order / interim residence order / contact order

Joinder of parties/parentage issues

- 2 Party status
- 3 Paternity / Maternity and tracing / involvement of absent parent / previous carers

Appointment of Children's Guardian / Children's Solicitor / Official Solicitor

4. Appointment of children's guardian / solicitor for the child
5. Appointment of Official Solicitor as guardian ad litem / litigation friend for a non-subject child or protected party

Transfer / Allocation to Case Manager / Case Management Judge

6. Transfer
7. Allocation

Evidence to be filed

8. Evidence
 - a. Local Authority
 - b. Parents
 - c. [other]
 - d. Children's Guardian
9. Assessments
 - a. Core and initial
 - b. Parenting (inc residential)
 - c. Friends and Family
 - d. [other, inc specialist]
10. Care planning

Other documents

11. LA's Schedule of Proposed Findings
12. LA Case Summary, Other Parties' Case Summaries and the Case Analysis and Recommendations
13. Disclosure of documents (whether to be filed and/or served)
 - a. Key LA minutes and records not disclosed as pre-proceedings documents
 - b. Health records (inc GP, HV, clinic and hospital)
 - c. Education records (inc SEN)
 - d. Police records (inc DV logs)
 - e. Contact notes

Expert evidence

14. Identification of expert
15. Identification of Key Issue(s) to be addressed
16. Permission to instruct
 - a. Responsibility for instruction (joint/sole)
 - b. Letter of instruction
 - c. Timetable
 - d. Filing and service of report (paper/electronic)
 - e. Questions to expert
 - f. Permission to examine/observe child
 - g. Funding
 - h. Arrangements for expert to give oral evidence (in person or by video/audio-link)
17. Experts' meeting
 - a. Responsibility to arrange and chair
 - b. Questions
 - c. Schedule of agreements and disagreements

Advocates' Meeting

18. Meeting
19. Draft Case Management Order and experts proposals

Further Hearings

20. The next hearing is at [] [a.m.][p.m.] on []
- at [] and is:
- [The Issues Resolution Hearing]
- [An Early Final Hearing]
- [A Fact Finding Hearing at which the findings set out in the local authority's schedule of findings are to be determined]
- [The Final Hearing at which]
- [Other (specify the AIM of the hearing)]

21. Special Measures and Security
22. Attendance at court
23. Use of Technology and Special requirements
 - a. Videolink
 - b. Conference telephone link
 - c. Hearing assistance
 - d. DDA requirements
 - e. Translation directions

Other applications

24. Directions in other concurrent applications (e.g. for Residence/Contact)
25. Directions in Placement for Adoption Applications

Bundles for hearings

26. Bundles Practice Direction requirements
 - a. Agreed or revised Threshold / Schedule of Findings
 - b. Witness Template
 - c. Skeleton arguments
 - d. Judicial Reading List
 - e. Time estimate to specify reading time and judgment writing time
 - f. Other (eg [The parties must comply with the President's Practice Direction (Family Proceedings: Court Bundles), 27 July 2006, [2006] 2 FLR 199. The Direction applies to all hearings in this case regardless of the estimated length of the hearing.]

Other orders

27. No document other than a document specified in these directions or filed in accordance with the Rules or any Practice Direction shall be filed by any party without the court's permission.
28. Any application to vary these directions or for any other order is to be made to the allocated judge on notice to [] all parties.

Compliance with directions

29. All parties must immediately inform the Court/Court Officer on *[contact telephone / e-mail]* if any party fails to adhere to any date specified for a direction or the filing of any document.

Dated

(signed)

H CJ/HHJ/DJ/DJ(MC)/JP/[Assistant] JC

Court address:

PART 3 - Recitals

The timetable for the child(ren)

And key issues, agreements and decisions

It is recorded that:

1. The key dates and events in the Timetable for the Child(ren) are:

a)	
b)	
c)	
d)	

2. There is no [the following] delay in the timetable for the proceedings fixed by the court in accordance with the Timetable for the Child (*specify any delay and reasons*)

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3. The Key Issue(s) in the case are:

a)	
b)	
c)	
d)	

4. The parties have agreed the following Key Issues and/or findings of fact:

a)	
b)	
c)	
d)	

5. The court makes the following findings or decisions as the basis for this order:

a)	
b)	
c)	
d)	