

Form for replying to an attachment of earnings application

- Read the notes on the notice of application before completing this form.
- Tick the correct boxes and give as much information as you can. The court will make an order based on the information you give on this form. You must give full details of your employment and your income and outgoings. Enclose a copy of your most recent pay slip if you can.
- *Make your offer of payment in box 10. You will get some idea of how much to offer by adding up your expenses in boxes 6, 7, 8 and 9 and taking them from your total income (box 5).*
- Send or take this completed and signed form immediately to the court office shown on the notice of application.
- You should keep your copy of the notice of application unless you are making full payment. (This does not apply to maintenance applications).
- For details of where and how to pay see notice of application.

1. Personal details

Surname

Forename

☐ Mr ☐ Mrs ☐ Miss ☐ Ms

☐ Other (specify)

☐ Married/Civil partnership ☐ Single

Age

Address

2. Dependants (people you look after financially)

Children (under 19)		Others (give details)
Age	Date of Birth	

(If more continue on a separate sheet)

In the

County Court

Claim no.

Application no.

Claimant (including ref.)

Defendant

3. Employment

I am ☐ employed as a☐ self employed as a☐ unemployed☐ a pensioner

a. employment

My employer is

Employer's address

Postcode

Address of employer's head office (if different from above)

Postcode

My works number and/or pay reference is

Jobs other than main job (give details)

b. self employment

Length of time self employed

years

months

c. unemployment

Length of time unemployed

years

months

Give details of any outstanding interviews

4. Bank account and savings

☐ I have a bank account☐ The account is in credit by

£

☐ The account is overdrawn by

£

☐ I have a savings account or building society account

The amount in the account is

£