

5. **For all cases** any the statement(s) of truth must be sent, together with a copy for the Applicant, so as to reach the Court **within 14 days** after the time allowed for sending the acknowledgement of service (or, if you have unsuccessfully challenged the jurisdiction, **within 14 days** after the Court has decided that the necessary jurisdiction exists). If you include in your statement of truth an allegation of adultery or of an improper association with a named person, the statement of truth must be accompanied by an extra copy for service on that person.
6. If you intend to instruct a solicitor to act for you, you should show them all the documents that have been served on you, so that they may send the acknowledgement to the Court on your behalf. If you do not intend to instruct a solicitor, you should give an address in the acknowledgement of service so that any documents affecting your interests which are sent to you will, in fact, reach you. This address should be your place of residence or, if you do not reside in England and Wales the address of a place in England and Wales to which documents may be sent to you.

**Please make certain that you notify the court immediately if you change your address.**

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