

# Application

For declaration of parentage under section 55A of the Family Law Act 1986

**Note:** Unless the court has directed otherwise, please send a copy of the birth certificate of the person whose parentage is in question with this application.

## To be completed by the court

Name of court

Date issued

Case number

If you are filling in the application by hand, please **use black ink** and write in **BLOCK CAPITAL LETTERS**.

## 1. About you (the applicant)

Your first name

Middle name(s)

Surname

Previous surnames (if any)

Date of birth

/    /

Gender ☐ Male ☐ Female

Place of birth  
(town/county/country)

**If you do not wish your address to be made known to the respondent,** leave the address details blank and complete Confidential contact details form C8.

Address

Postcode

Home telephone number

Mobile telephone number

Have you lived at this address for more than 5 years?

☐ Yes ☐ No

If No, please provide details of all previous addresses you have lived at during the last 5 years.

If you are not the person whose parentage is in question or an acknowledged or alleged parent of the child, please give details of your interest in the case or confirm that the application relates to child maintenance and is brought by the Secretary of State or the person with care

**Your solicitor’s details**

Do you have a solicitor acting for you?

☐ Yes ☐ No

If Yes, please give the following details

Your solicitor’s name

Name of firm

Address

Postcode

Telephone number

Fax number

DX number

Email

Solicitor’s Reference

**Applicant 2 (if applicable)** 

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Your first name

Middle name(s)

Surname

Previous surnames (if any)

Date of birth

D

D

/

M

M

/

Y

Y

Y

Y

Gender

Male

Female

Place of birth  
(town/county/country)

If your address details and those of your solicitor are different from the first applicant please provide details of these on a separate sheet.

If you are not the person whose parentage is in question or an acknowledged or alleged parent of the child, please give details of your interest in the case or confirm that the application relates to child maintenance and is brought by the Secretary of State or the person with care

## 2. The respondents and other people in the case

The respondents to the application will be:-

1. the person whose parentage is in question, and
2. any person who is, or who is alleged to be, the mother or father or second female parent of the person whose parentage is in question.

If there are more than 2 respondents please continue on a separate sheet.

### Respondent 1

Respondent's first name

Middle name(s)

Surname

If the person has been known by another name previously, please give details (if you can) of:

- 1) each full name by which he or she has previously been known
- 2) the dates between which he or she was known by each name

Date of birth

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Gender ☐ Male ☐ Female

Place of birth  
(town/county/country, if known)

Address

Postcode 

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--	--	--	--	--	--

Home telephone number

Mobile telephone number

Have they lived at this address for more than 5 years?

☐ Yes ☐ No ☐ Don't know

If No, please provide all previous addresses for the last 5 years below, if known.

Relationship to the child(ren)

Name of child	Relationship

Respondent 2

Respondent's first name

Middle name(s)

Surname

If the person has been known by another name previously, please give details (if you can) of:

1) each full name by which he or she has previously been know

2) the dates between which he or she was known by each name

Date of birth

D

D

/

M

M

/

Y

Y

Y

Y

Gender

☐ Male

☐ Female

Place of birth  
(town/county/country, if known)

Address

Postcode

Home telephone number

Mobile telephone number

Have they lived at this address for more than 5 years?

☐ Yes

☐ No

☐ Don't know

If No, please provide all previous addresses for the last 5 years below, if known.

Relationship to the child(ren)

Name of child	Relationship

Other people in the case

Please give details of any person other than the applicant who is acknowledged to be the parent of the person whose parentage is in question

First name

Middle name(s)

Surname

Previous surnames (if any)

Date of birth

D

D

/

M

M

/

Y

Y

Y

Y

Gender ☐ Male ☐ Female

Address

Postcode

Home telephone number

Mobile telephone number

Please give details of the person's relationship to the person whose parentage is in question

### 3. Why are you making this application?

Please give brief details about why you are making this application. You should include details of the facts you allege justify making this application.

**Do not give a full statement, please provide a summary.** You may be asked to provide a full statement later.

### 4. Other court cases which concern the people whose parentage or parenthood is in question in the case

Are you aware of any other court cases now, or at any time in the past, which concern the parentage of the person whose parentage is in question or the parenthood of the person whose parenthood is in question.

☐

Yes

If Yes, please **attach a copy of any relevant order** and give additional details below

☐

No

If No, please **go to Section 5**

Name of the court where proceedings heard

Case no.

Date the case began (if known)

The name of the parties to the case

Name and address of child's solicitor, if known

## 5. Connection with England and Wales

1) Please state whether the person whose parentage is in question or the person whose parenthood is in question:

a) is domiciled in England and Wales on the date of the application

☐ Yes

☐ No

b) has been habitually resident in England and Wales throughout the period of one year ending with that date

☐ Yes

☐ No

c) died before that date and either was at death domiciled in England and Wales or had been habitually resident in England and Wales throughout the period of one year ending with date of death.

☐ Yes

☐ No

2) If the court's jurisdiction to hear the application is based on habitual residence state the addresses of the places of residence of the person so resident and the length of residence at each place either during the period of one year ending with the date of the application or, if that person is dead, throughout the period of one year ending with the date of death.

## 6. Nationality, citizenship, immigration status

Please state the nationality, citizenship or immigration status of the person whose parentage is in question and of the person whose parenthood is in question.

What effect would the granting of a declaration of parentage have upon the status of each of them as regards his or her nationality, citizenship or right to be in the United Kingdom.



## 7. Statement of truth

\*[I believe] [the applicant believes] that the facts stated in this application are true

\*I am duly authorised by the applicant to sign this statement

\*Delete as appropriate

Print full name

Address for service

Name of applicant solicitor's firm

Signed

Dated

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

\*(Applicant) (Applicant's solicitor)

Position or office held  
(if signing on behalf of firm or company)

Proceedings for contempt of court may be brought against a person who makes or causes to be made a false statement in a document verified by a statement of truth.

## 8. Attending the court

Section N of the the booklet **'CB1 - Making an application - Children and the Family Courts'** provides information about attending court.

**If you require an interpreter, you must tell the court now so that one can be arranged.**

Do you or any of the parties need an interpreter at court?

☐

Yes

☐

No

If Yes, please specify the language and dialect:

If attending the court, do you or any of the parties involved have a disability for which you require special assistance or special facilities?

☐

Yes

☐

No

If Yes, please say what the needs are

Please say whether the court needs to make any special arrangements for you to attend court (e.g. providing you with a separate waiting room from the respondent or other security provisions).

Court staff may get in touch with you about the requirements

## What to do now

- ☐ Check you have attached copies of any **relevant orders** (as per Section 4).
- ☐ Check you have **signed** Section 8 of this form.
- ☐ You must provide a **copy** of the application and attached documents for each of the respondents.
- ☐ Check you have included a copy of the birth certificate of the person whose parentage is in question.
- ☐ Details of the additional respondents if there are more than 2 in Section 7.
- ☐ Check you have attached the correct fee. The leaflet 'EX50 Civil and Family Court Fees' provides information about court fees you will have to pay.

**Now take or send your application with the correct fee and correct number of copies to the court.**

### Court fees

You may be exempt from paying all or part of the fee. The combined booklet and application form 'EX160A Court Fees - Do you have to pay them' gives more information. You can get a copy from the court or download a copy from our website at [www.hmcourts-service.gov.uk](http://www.hmcourts-service.gov.uk)

If any of the documents to be provided are not in English, you must include English translation certified by a notary public or authenticated by a statement of truth.

# Guidance Notes for applicant on completing this form

- Please read all of these guidance notes before you begin completing the application. The notes follow the order in which information is required on the application.
- Court staff can help you fill in the application and give information about procedure once it has been issued, but they cannot give legal advice. If you need legal advice, for example, about the likely success of your application or the evidence you need to support it, you should contact a solicitor or a Citizens Advice Bureau.
- If you are filling in the application by hand, please use black ink and write in block capitals.
- You must file any written evidence to support your application either in or with the application. Your written evidence must be verified by a statement of truth.
- Copy the completed application, the respondent's notes for guidance and your written evidence so that you have a copy for yourself, one copy for the court and one copy for each respondent. Send or take the applications and evidence to the court office with the appropriate fee. The court will tell you how much this is.

## **Applicant and Respondent details**

As the person making the application, you are called the 'applicant'; any other party is called a 'respondent'. Applicants who are under 18 years old (unless otherwise permitted by the court) and persons who lack capacity within the meaning of the Mental Capacity Act 2005 must have a litigation friend to make the application and conduct court proceedings on their behalf. Court staff will tell you more about what you need to do if this applies to you.

You must provide the following information about yourself and each respondent (if known):

- all known forenames and surname;
- whether Mr, Mrs, Miss, Ms or Other (e.g. Dr); and
- residential address (including postcode and telephone number).

Where any person listed in the application form:

- under 18, write ("a child, by 'Mr Joe Bloggs' his/her litigation friend")
- a person who lacks capacity within the meaning of the Mental Capacity Act 2005, write ("by Mr Joe Bloggs, his/her litigation friend")
- appearing in a representative capacity, you must say what that capacity is, eg. "Mr Joe Bloggs as the representative of Mrs Sharon Bloggs"

## **Your solicitor's name and address**

If you are represented by solicitor in these proceedings, enter in this box your solicitor's full name and address, and other contact details as requested.

## **Details of application**

Under this heading you must set out either:

- the question(s) you wish the court to decide; or
- the order you are seeking and the legal basis for your application; and
- if your application is being made under a specific rule or practice direction, you must state which.

Depending on the Declaration you are applying for you must set out specific information.

## **Statement of truth**

This must be signed by you, by your solicitor or your litigation friend, as appropriate.