

## What to do now

Once you have completed and signed this form, you should take or send the form **and three copies** to the court, together with the court fee\* and the following documents:

- a certified copy of the child's original birth certificate, any abandonment certificate, or where the child has been adopted, a certified copy of the entry in the register of adoptions as recognised in the State of origin or a certified copy of the adoption certificate;
- if you are asking the court to dispense with the consent of any parent or guardian to the adoption, a brief statement of facts relied on in support of the request, **and two copies** of the statement;
- if you were a party to the proceedings, a copy of any final order relating to the child that has effect and, if possible, a copy of any maintenance agreement or maintenance award relating to the child;
- if you were a party to the proceedings, a copy of any final order relating to a full, half or step brother or sister of the child that has effect;
- reports by a registered medical practitioner on the health of the child and the applicant(s) covering the matters specified in the Practice Direction 'Reports by a registered medical practitioner ("health reports")', **and two copies** of the reports.

Note: you do not have to supply health reports if:

- the child was placed with you for adoption by an adoption agency, or
- he/she is your child, or the child of the other applicant, or
- you are applying alone as the partner (including the husband, wife or civil partner) of the child's mother or father or other parent;
- where a parent of the child has died, a certified copy of the entry in the Register of Deaths;
- if you are submitting evidence of marriage or civil partnership, a certified copy of the entry in the Register of Marriages or the Register of Civil Partnerships;
- where your husband, wife or civil partner has died, a certified copy of the entry in the Register of Deaths;
- a copy of any decree absolute of divorce or decree of nullity of your marriage;
- in relation to a civil partnership, a copy of any dissolution order or nullity order of your civil partnership;
- any documentary evidence supporting the reasons why you are applying to adopt the child without your husband, wife or civil partner, such as a decree of judicial separation;
- the notification letter from the Department for Children, Schools and Families that they have issued a "certificate of eligibility" to the foreign authority and that the child is authorised to enter and remain and will be authorised to reside permanently in the United Kingdom if an adoption order is made;
- if your name as entered on the application form is different from the name shown on any evidence of marriage or civil partnership you are sending with your application, any documentary evidence to explain the difference.

### Attach two photocopies of each of the following:

- Photo page of the child's passport
- Page showing date of entry stamp by Immigration on child's passport

### Attach two photocopies of each of the following:

- Photo page of passport of each of the applicants
- any Visa, if applicable
- any page showing date of entry stamp by Immigration on passport, if applicable

\*If you are not sure about the court fee payable for your application, or think that you may be exempt from paying all or part of the fee, you should contact the court for information.