

If you complete this section or you later decide to apply for a financial order, you will need to complete and file a Form A to proceed with your application when you are ready to do so.

You can apply to the court for a financial order for any child(ren) of the family in connection with the divorce/dissolution/(judicial) separation proceedings, but the court may only make a periodical payments order for a child if:

- you and the respondent have made a written agreement about child maintenance;
- the child is a stepchild of the Respondent;
- the child or the person with care of the child or the absent parent of the child is **not** habitually resident in the United Kingdom;
- payments are sought in addition to child support maintenance paid under a Child Support Agency calculation;
- the payments are to meet expenses arising from a child's disability;
- the payments are to meet expenses incurred by a child in being educated or training for work;
- the Child Support Agency does not have power to make a maintenance calculation due to the age of the child.

If none of the above applies to you, you should make an application for child maintenance to the Child Support Agency; the court cannot make an order for child maintenance in your case.

If you are not sure whether the court can hear your application please consult a solicitor; a member of the court staff may be able to assist you with the form, but cannot give you legal advice. Leaflet **D190 – I want to apply for a financial order** is also available.

What must I send to the court?

- ☐ Your completed divorce/dissolution/(judicial) separation petition – one for the court records and one service copy for the Respondent (and one service copy for the Co-Respondent, if applicable). You should keep a copy for your records.
- ☐ One original or certified marriage/civil partnership certificate – photocopies will not be accepted. (In cases of urgent applications it may be possible for you to provide an undertaking to the court to deliver the original or a certified copy of the marriage/civil partnership certificate to the court at a later date.)
- ☐ Your completed statement of arrangements for children, if applicable – one for the court records and one service copy for the Respondent. You should keep a copy for your records.
- ☐ The appropriate issue fee. Please see leaflet **EX50 – Civil and Family Court fees** for details on the fees payable and whether or not you have to pay them.