

Application notice

Part 18 of the Family Procedure Rules 2010

Notes on completion

Note 1**Your name(s)**

Enter your full name (in the case of two applicants, the full name of both applicants), surname last.

Note 2**Your address**

If you do not want your address to be disclosed to any other party, do not enter it on this application notice. Instead you should enter the details on Form A65, which you must file at the court with your application notice. The information will not then be disclosed to any other person, except by order of the court.

If you withhold your address on the application notice, you should make sure that the reason you give for your application, any evidence set out in Part C, and any draft order or witness statement attached to your application does not include information that could lead to your address being disclosed.

Important: if you are intending to adopt the child to whom your application relates, please see note 5 below.

Note 3**The order you are asking the court to make**

State clearly what order you are seeking and, if possible, attach a draft.

Important:

- if you are making an application under section 26(3)(f) of the Adoption and Children Act 2002 (seeking an order giving permission to apply for contact with a child who an adoption agency has placed for adoption or is authorised to place for adoption), **you must also attach a draft of your application form for a contact order (Form A53);**
- if you are making an application under section 42(6) of the Adoption and Children Act 2002 (seeking an order giving permission to apply for an adoption order before the child you are intending to adopt has lived with you for the period required under the Act) **you must also attach to your application notice an additional sheet giving the details required in paragraph 3.3 of the Practice Direction 18A supplementing Part 18 of the Family Procedure Rules 2010.**

Note 4**Reasons for your application**

Briefly set out why you are seeking the order. Include material facts on which you rely, identifying any rule or statutory provision.

Note 5**Prospective adopters**

If you are intending to adopt the child to whom your application relates and you do not want your identity to be made known to the child's parents or guardians, the court will issue you with a serial number. Any documents sent to the parents/guardians will show the serial number, not your personal details. If you are required to attend the same court hearing, the court will make arrangements to ensure that your identity is protected.

If you have already been given a serial number in other proceedings relating to the child, please enter the serial number in the space provided.

You should still give the details of your address on this application notice, as they will be needed by the court.

If you wish your identity to be kept confidential, you should make sure that the reason you give for your application, any evidence set out in Part C, and any draft order or witness statement attached to your application does not include information that could lead to your identity being disclosed.