

## Notice of change of solicitor

**Note:** You should tick either box A or B as appropriate. Complete details as necessary.

Name of court	
Case no.	
Name of applicant or serial no.	
Respondent	

I (We) give notice that

**A** ☐ my solicitor (insert name and address)

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has ceased to act for me and I shall now be acting in person.

**B** ☐ we (insert name of solicitor)

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have been instructed to act on behalf of the (applicant)(respondent) in this application  
(in place of (insert name and address of previous solicitors))

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**C** ☐ I (we) have served notice of this change on every party in this application (and on the former solicitor).

Solicitor's address to which documents should be sent (including any reference)

Name of solicitor			
Name of firm			
Address (including postcode)			

Telephone no.		Fax no.	
DX no.		Ref.	
E-mail address			

**Signed**

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(Applicant)(Respondent)(s solicitor)(s litigation friend)

**Position  
or office  
held**

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If signing on behalf of firm

**Dated**

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