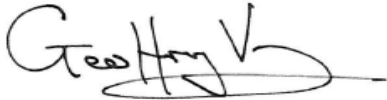


138th UPDATE – PRACTICE DIRECTION AMENDMENTS

The amendments in relation to Practice Direction 51R supplementing the Civil Procedure Rules 1998 are made by the Master of the Rolls under the powers delegated to him by the Lord Chief Justice under Schedule 2, Part 1, paragraph 2(2) of the Constitutional Reform Act 2005, and are approved by Lord Wolfson of Tredegar, QC, Parliamentary Under-Secretary of State for Justice, by the authority of the Lord Chancellor.

The amendments made by this Update come into force on 8 December 2021 and apply in relation to all claims submitted to the court on or after 11.00 a.m. on that date.



The Right Honourable Sir Geoffrey Charles Vos
Master of the Rolls and Head of Civil Justice



Signed by authority of the Lord Chancellor:

Lord Wolfson of Tredegar, QC

Parliamentary Under-Secretary of State for Justice

PRACTICE DIRECTION 51R – ONLINE CIVIL MONEY CLAIMS PILOT

- 1) In the Table of Contents, after the entry for paragraph 2.1 insert –

“

SECTION 2A – Payment of court fees	
Payment of court fees	Paragraph 2A.1

”

- 2) In paragraph 1.1, after the definition of “contact details”, insert –

““CTSC” means the Courts and Tribunals Service Centre at Stoke on Trent;”.

- 3) In paragraph 1.1, after the definition of “form OCON180”, insert –

““Help with Fees” means remission or part remission of a fee prescribed by the Civil Proceedings Fees Order 2008;”.

- 4) In paragraph 2.1(1), omit “who could otherwise make their claim through the main Money Claim Online system”.

- 5) In paragraph 2.1(2) –

- a) for the first sentence, substitute –

“Claims started using Online Civil Money Claims will be issued in the CTSC and will proceed there under the pilot unless they are sent out of the pilot.”; and

- b) omit the second sentence.

- 6) In paragraph 2.1(3)(a) –

- a) after “money” insert “only”; and
b) after “£10,000” insert “in sterling”.

- 7) Omit paragraph 2.1(3)(k).

- 8) After Section 2, insert –

“SECTION 2A – PAYMENT OF COURT FEES

Payment of court fees

2A.1-(1) Unless they have made an application for Help with Fees, a party may only take a step using Online Civil Money Claims on payment of any relevant fee.

(Relevant court fees are set out in the Civil Proceedings Fees Order 2008.)

(2) Court fees must be paid in sterling, using –

(a) a valid debit card;

(b) a valid credit card; or

(c) any other method permitted by HMCTS.”.

9) In paragraph 4.1(1) –

a) for “make” substitute “start the process of making”; and

b) in subparagraph (b), at the start of the subparagraph insert “unless they have made an application for Help with Fees (as defined),”.

10) For paragraph 4.3(1) substitute –

“4.3(1) Unless the claimant had made an application for Help with Fees, when the court receives a submitted claim form from the claimant and the fee for issuing the claim is paid in full, the court must issue the claim.

(1A) If the claimant has made an application for Help with Fees, the court must issue the claim only once the fee has been remitted, or in so far as it is not remitted, the fee for issuing the claim is paid in full.”

11) In paragraph 14.1(3) for “CCBC” substitute “CTSC”.

12) In the words in parentheses following paragraph 14.1(4) for “CCBC” substitute “CTSC”.