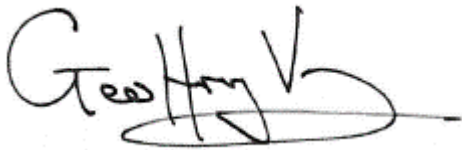


PRE-ACTION PROTOCOL UPDATE

The Master of the Rolls as Head of Civil Justice approves the amendments to the Pre-Action Protocol for Personal Injury Claims Below the Small Claims Limit in Road Traffic Accidents (“the RTA Small Claims Protocol”).

The amendments to the RTA Small Claims Protocol come into force on 1st October 2025.

Signed by:

A handwritten signature in black ink, appearing to read 'Geoffrey Vos', with a long horizontal stroke extending to the right.

The Right Honourable Sir Geoffrey Vos

Master of the Rolls

Date: 4th September 2025

THE PRE-ACTION PROTOCOL FOR PERSONAL INJURY CLAIMS BELOW THE SMALL CLAIMS LIMIT IN ROAD TRAFFIC ACCIDENTS (“THE RTA SMALL CLAIMS PROTOCOL”)

- 1) In the table of contents omit the entries for ANNEX C and ANNEX D.
- 2) In paragraph 11.7—
 - a) in sub-paragraph (1), after “**non-protocol vehicle costs.**”, insert “The **Portal** will create the NVC claim document.”;
 - b) omit paragraph (2);
 - c) for sub-paragraph (3) substitute—

“(2) The NVC claim document must be supported by a **statement of truth** signed by the **claimant**.”;

d) after what will become sub-paragraph (2), insert—

“(3) Where the **claimant’s legal representative** elects to sign the **statement of truth**, they must enter their name as confirmation that they hold the NVC claim document signed by the **claimant**.

(4) Where the **statement of truth** is completed by the **Portal Support Centre** on behalf of an **unrepresented claimant**, the Centre must tick the appropriate box as proof that they hold the NVC claim document signed by the **claimant** authorising them to do so.

(5) Where the NVC claim document is completed by an **authorised representative** on behalf of the **claimant**, the **statement of truth** must be signed by the **claimant** in accordance with paragraph 1.3(3). The **authorised representative** must tick the appropriate boxes as confirmation that they have uploaded the NVC claim document including the **statement of truth** signed by the **claimant**.”;

e) renumber what are currently sub-paragraphs (4), (5) and (6) as sub-paragraphs (6), (7) and (8) respectively;

f) in what will become paragraph (6) omit “the signed NVC claim document onto the **Portal**, together with”; and

g) in what will become paragraph (7) omit “uploaded”.

3) In paragraph 11.8—

a) in sub-paragraph (1)—

i) omit—

aa) “the signed response document”; and

bb) “, together with”; and

ii) after “documents required in support.” insert “The **Portal** will create the NVC response document.”;

- b) omit sub-paragraph (2);
 - c) renumber sub-paragraphs (3), (4) and (5) as sub-paragraphs (2), (3) and (4) respectively; and
 - d) in what will become sub-paragraph (4) omit “uploaded”.
- 4) In paragraph 11.9, in sub-paragraphs (2) and (3), for “upload”, in each place it appears, substitute “send”.
- 5) Omit Annex C and Annex D.